

LINCOLN CHARTER TOWNSHIP
BERRIEN COUNTY, MICHIGAN
November 14, 2023

THE REGULAR MEETING of the Lincoln Charter Township Board of Trustees was called to order on November 14, 2023 at 7:00 p.m. by Dick Stauffer, Supervisor at the Municipal Building, 2055 W. John Beers Rd, Stevensville, MI 49127.

BOARD MEMBERS PRESENT: Kevin Gillette, Stacy Loar-Porter, Deborah Peterson, Terrie Smith, Richard Stauffer, and Rick Stone.

BOARD MEMBERS ABSENT: Marc Florian.

ALSO PRESENT: Brandon Mieras, Township Engineer.

The PLEDGE OF ALLEGIANCE was given.

PRESENTATIONS. Girl Scout Greta Howe presented her Silver Project to the Board. For the Project Greta collected cans for recycling to raise funds to build and install a Free Little Library along the walking path on Roosevelt Road. The Free Little Library allows residents to take a book or leave a book. The Board thanked her for all her hard work on the project.

ADJUST AGENDA. None.

CORRESPONDENCE. None.

PUBLIC HEARING. None.

APPROVAL OF CONSENT AGENDA. MOTION CARRIED. Gillette moved, seconded by Peterson, to approve the consent agenda.

1. Approval of minutes for the October 10, 2023.
2. Approve the 11/15/23 and 10/26/2023 bills from the following funds.

General Fund	\$	63,657.81
Fire Fund		14,547.50
Parks Fund		44,881.00
Parks Capital Improvement		6,127.79
Cemetery Fund		3,872.15
Building Fund		3,363.36
Township Improvement Fund		0.00
Police Fund		49,028.54
Police Drug		0.00
Police Capital Improvement		0.00
Sewer Operating		165,712.79
Water Operating		24,434.13
Road Fund		0.00
Fire Capital Improvement		0.00
Brownfield Fund		1,128.00

ARPA Fund	25,141.00
TOTAL	\$401,894.07

LIBRARY REPORT. Joelle Wake, Library Director, presented the library report and upcoming events. Total check outs for the month of October for the Township- 12,821.

NEW BUSINESS. None.

SUPERVISOR’S REPORT.

Berrien County Road Department. Stauffer reported the Township received the 2024 road plan from BCRD, the plan includes repairs and repaving to Washington Ave from John Beers to Linco.

Other.

Broadband update. Stauffer reported that 84 parcels will be served by the broadband project. For more information, please visit the Township website.

CLERK’S REPORT.

October Balances.

General	\$3,485,671.86	Road	\$2,093.02
Fire	\$312,529.72	Police	\$836,758.96
Parks	\$16,541.15	Cemetery	\$129,305.16
Street Lighting	\$35,535.59	Building	\$662,076.38
Police Drug Fund	\$7,988.83	Brownfield	\$377,466.28
Township Improvement	\$317,964.42	Fire Improvement	\$185,679.01
Police Improvement	\$23,793.87	Park Improvement	\$129,159.22
Sewer Operating	\$5,871,533.36	Water Operating	\$7,564,164.89
Trust & Agency	\$318,290.03	T&A Delinquent Tax	\$4,421.64
Tax Fund	\$ 1,881,956.13	Police Bond T & A	\$523.78
Flex Spending	\$3,225.88	ARAP	\$695,452.40

Holiday Schedule and Meeting Schedule. Motion Carried. Gillette moved, seconded by Peterson, to approve Holiday Dates and Meeting Dates for 2024. **Attachment A & B.**

TREASURER’S REPORT. Smith reported YTD interest is \$296,296.67, she reported she earned \$145,034.93 in interest in CD’s, she reinvested into more 30- and 90-day CDs while interest rates are good. She reminded residents winter tax bills will be mailed 12/1 and that tax bills do not forward in the mail, residents need to contact the Treasurer’s office if they are away for the winter.

PLANNING COMMISSION REPORT.

Stauffer reported in Florian’s absence. House Bills 5120-5123 passed the legislature, Township attorney recommended that Planning Commission pause on the subcommittee that is reviewing solar development for the Township until there is more information on the new state legislation.

ZONING BOARD OF APPEALS REPORT. No meeting.

ASSESSOR’S REPORT. Distributed to board.

BUILDING DEPARTMENT REPORT. No single-family residential permits were issued in October. There have been 8 single family residential permits issued year-to-date.

AIRPORT AUTHORITY REPORT. Distributed to board.

POLICE DEPARTMENT REPORT. Distributed to the board by e-mail.

FIRE REPORT. Distributed to board.

PARKS

Community Center Improvements. Preparing to rebid in January.

Lincoln Beach. Township engineer reported the permit has been submitted to EGLE and is in the review process. There is a 30-day completeness review process, then a possible 60-day technical review process, likely will not hear from EGLE for 90 days.

WATER/SEWER.

Lift Station 14. The permit has been granted; it will be out for bid within the next 2-3 weeks. EGLE required that a flow meter be added to the project, this will increase the expected expenses approximately \$12,000.

Public Comments for items not on agenda. None.

Board Member Comments. None.

ADJOURN. There being no further business, the chair adjourned the meeting at 7:24 pm.

Stacy Loar-Porter, Clerk

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