

LINCOLN CHARTER TOWNSHIP
BERRIEN COUNTY, MICHIGAN
October 10, 2023

THE REGULAR MEETING of the Lincoln Charter Township Board of Trustees was called to order on October 10, 2023 at 7:00 p.m. by Dick Stauffer, Supervisor at the Municipal Building, 2055 W. John Beers Rd, Stevensville, MI 49127.

BOARD MEMBERS PRESENT: Marc Florian, Stacy Loar-Porter, Deborah Peterson, Terrie Smith, Richard Stauffer, and Rick Stone.

BOARD MEMBERS ABSENT: Kevin Gillette.

ALSO PRESENT: Brandon Mieras, Township Engineer.

The PLEDGE OF ALLEGIANCE was given.

PRESENTATIONS. None.

ADJUST AGENDA. None.

CORRESPONDENCE. None.

PUBLIC HEARING. None.

APPROVAL OF CONSENT AGENDA. MOTION CARRIED. Stone moved, seconded by Loar-Porter, to approve the consent agenda.

1. Approval of minutes for the September 12, 2023.
2. Approval of Special meeting minutes for September 12, 2023, with correction of the word June should be April.
3. Approval of Closed Session meeting minutes for September 12, 2023
4. Approve the 10/11/23 and 9/28/2023 bills from the following funds.

General Fund	\$ 76,245.46
Fire Fund	9,673.43
Parks Fund	13,657.36
Parks Capital Improvement	44,986.84
Cemetery Fund	3,409.63
Building Fund	6,275.38
Township Improvement Fund	0.00
Police Fund	52,083.31
Police Drug	0.00
Police Capital Improvement	0.00
Sewer Operating	8,539.32
Water Operating	311.51
Road Fund	160,197.03
Fire Capital Improvement	7.40

Brownfield Fund	2,373.50
ARPA Fund	0.00
TOTAL	\$377,760.17

LIBRARY REPORT. Joelle Wake, Library Director, presented the library report and upcoming events. Total check outs for the month of September for the Township- 12,454. The library’s new website has been launched.

NEW BUSINESS. None.

SUPERVISOR’S REPORT. None.

Other.

Trash Passes. Stauffer reminded residents no charge trash days for October 21 and 28 and November 4 and 11, with one pass per household. They will be available for pick up beginning 10/9/2023.

CLERK’S REPORT.

September Balances.

General	\$3,597,818.97	Road	\$97,286.84
Fire	\$333,255.61	Police	\$97,088.88
Parks	\$61,742.29	Cemetery	\$124,115.85
Street Lighting	\$35,477.48	Building	\$650,385.62
Police Drug Fund	\$7,906.16	Brownfield	\$376,133.06
Township Improvement	\$316,615.28	Fire Improvement	\$316,615.28
Police Improvement	\$23,523.18	Park Improvement	\$138,316.48
Sewer Operating	\$5,280,517.16	Water Operating	\$7,387,779.73
Trust & Agency	\$17,058.81	T&A Delinquent Tax	\$3,968.49
Tax Fund	\$15,258,833.80	Police Bond T & A	\$523.76
Flex Spending	\$2,743.85	ARAP	\$695,333.27

PA 116 Application Approval. Motion Carried. Loar-Porter moved, seconded by Smith, to approve the PA 116 Farmland and Open Space Preservation Program Application # 2023-01 Ned Totzke Properties, LLC parcel # 11-12-0025-0011-02-0, total acreage is 80, the length of the agreement is 10 years. Roll Call Vote: Ayes: Florian, Loar-Porter, Peterson, Smith, Stauffer and Stone, Nays: None.

Resolution for Early Voting. Motion Carried. Loar-Porter moved, seconded by Peterson, to approve a Resolution for Early Voting, authorizing the Clerk to enter into an agreement with Berrien County and the Berrien County Clerk to provide the 9 days of required early voting. *Resolution # 23-12. Attachment A.* Roll call vote: Ayes: Florian, Loar-Porter, Peterson, Smith, Stauffer, and Stone. Nays: None.

TREASURER’S REPORT. Smith reported YTD interest is \$141,570.06. Summer Tax collections are at 96%.

PLANNING COMMISSION REPORT.

Florian reported subcommittees gave updates. The solar committee should have information to the Board at the November meeting. Florian is chairing the Master Plan subcommittee; they are working on their timeline.

Florian announced building department administrator, Jacqueline Ross, received her Master Citizen Planner accreditation from MSU Extension.

ZONING BOARD OF APPEALS REPORT. No meeting.

ASSESSOR'S REPORT. Distributed to board.

BUILDING DEPARTMENT REPORT. No single-family residential permits were issued in August. There have been 5 single family residential permits issued year-to-date.

AIRPORT AUTHORITY REPORT. Distributed to board.

POLICE DEPARTMENT REPORT. Distributed to the board by e-mail.

FIRE REPORT. Distributed to board.

PARKS

Community Center Improvements. Preparing to rebid.

Lincoln Beach. Township engineer reported it has been decided to revert back to a previous plan, and then will be submitted to EGLE.

WATER/SEWER.

Approve Adoption of updated Greater St. Joseph Water System Rules and Regulations. Motion Carried. Stauffer moved, seconded by Peterson, to approve the updated Greater St. Joseph Water System Rules and Regulations. Roll call vote: Ayes: Florian, Loar-Porter, Peterson, Smith, Stauffer, and Stone. Nays: None.

Public Comments for items not on agenda. None.

Board Member Comments. None.

ADJOURN. There being no further business, the chair adjourned the meeting at 7:16 pm.

Stacy Loar-Porter, Clerk

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