

LINCOLN CHARTER TOWNSHIP
BERRIEN COUNTY, MICHIGAN
April 11, 2023

THE REGULAR MEETING of the Lincoln Charter Township Board of Trustees was called to order on April 11, 2023 at 7:00 p.m. by Dick Stauffer, Supervisor at the Municipal Building, 2055 W. John Beers Rd, Stevensville, MI 49127.

BOARD MEMBERS PRESENT: Kevin Gillette, Stacy Loar-Porter, Deborah Peterson, Terrie Smith, Richard Stauffer, and Rick Stone.

BOARD MEMBERS ABSENT: Marc Florian.

ALSO PRESENT: Brandon Mieras, Township Engineer.

The PLEDGE OF ALLEGIANCE was given.

PRESENTATIONS. None.

ADJUST AGENDA. None.

CORRESPONDENCE. None.

PUBLIC HEARING. None.

APPROVAL OF CONSENT AGENDA. MOTION CARRIED. Peterson moved, seconded by Peterson, to approve the consent agenda. With the one spelling correction.

1. Approval of minutes for the March 14, 2023.
2. Approve the 4/12/23 and 3/27/2023 bills from the following funds.

General Fund	\$ 79,471.78
Fire Fund	19,733.63
Parks Fund	5,165.73
Parks Capital Improvement	56,877.35
Cemetery Fund	1,509.40
Building Fund	15,021.22
Township Improvement Fund	0.00
Police Fund	9,198.85
Police Drug	0.00
Police Capital Improvement	9,422.50
Sewer Enterprise	
Sewer Operating	82,460.82
Sewer Replacement	0.00
Sewer Improvement	0.00
Water Enterprise	
Water Operating	26,990.81
Water Improvement	1,145.00

Road Fund	0.00
Fire Capital Improvement	0.00
Brownfield Fund	381.50
ARPA Fund	0.00
TOTAL	\$307,378.59

LIBRARY REPORT. Joelle Wake, Library Director, presented the library report and upcoming events. Circulation for the month of March for the Township was 4,814.

NEW BUSINESS. None.

SUPERVISOR'S REPORT. None.

Appointments/Reappointments.

SWMRRSSWA Appointment. Smith moved, seconded by Gillette, to reappoint Carl Steinberger to a 4-year term on the Southwest Michigan Regional Sanitary Sewer and Water Authority, term to expire June 30, 2027.

OTHER ITEMS.

GRSD Sewer Authority.

Approve Resolution of GRSD Sewer Authority WWTP Designation. Motion Carried. Gillette moved, seconded by Peterson, GRSD Sewer Authority WWTP Designation. *Resolution# 23-04.*

Attachment A. Roll Call Vote: Ayes: Gillette, Loar-Porter, Peterson, Smith, Stauffer and Stone. Nays: None.

Trash Passes. Stauffer reminded residents no charge trash days for April 8,15,22, and 29; and for October 21 and 28 and November 4 and 11, with one pass per household.

Exit 23 Clean up. Exit 23 clean ups are scheduled on Saturdays; April 22, July 15 and September 23. Those interested in helping can call Dave Driscoll at 269-927-9885 or at the Township Hall.

Approve Resolution Appointing Primary Emergency Management Liaison. Motion Carried.

Gillette moved, seconded by Peterson, to Approve a Resolution appointing Brandon Chiarello to serve as the primary emergency management liaison for Lincoln Charter Township. *Resolution # 23-10.*

Attachment B. Roll Call Vote: Ayes: Gillette, Loar-Porter, Peterson, Smith, Stauffer and Stone. Nays: None.

CLERK'S REPORT.

February Balances.

General	\$2,838,968.93	Road	\$129,545.66
Fire	\$215,930.90	Police	\$22,254.33
Parks	\$50,458.06	Cemetery	\$98,040.44
Street Lighting	\$37,996.20	Building	\$649,058.07
Police Drug Fund	\$7,076.88	Brownfield	\$126,628.64
Township Improvement	\$236,101.63	Fire Improvement	\$90,976.11
Police Improvement	\$1,967.37	Park Improvement	\$111,324.66
Sewer Operating	\$2,969,289.66	Sewer Replacement	\$1,282,929.02

Sewer Improvement	\$594,492.70	Water Operating	\$19,575.66
Water Replacement	\$1,655,853.85	Water Improvement	\$5,699,356.61
Trust & Agency	\$7,952.09	T&A Delinquent Tax	\$3,238.16
Tax Fund	\$5,867,364.58	Police Bond T & A	\$509.76
Flex Spending	\$8,153.43	ARAP	\$721,828.55

March Balances. Pre-Audit

General	\$3,591,877.28	Road	\$314,303.70
Fire	\$529,214.36	Police	\$2,026,452.04
Parks	\$143,628.03	Cemetery	\$162,547.88
Street Lighting	\$34,880.27	Building	\$649,309.74
Police Drug Fund	\$7,078.35	Brownfield	\$127,028.66
Township Improvement	\$333,933.86	Fire Improvement	\$220,315.96
Police Improvement	\$9,9972.68	Park Improvement	\$208,257.74
Sewer Operating	\$2,928,525.17	Sewer Replacement	\$1,286,237.88
Sewer Improvement	\$593,100.07	Water Operating	\$3,402.95
Water Replacement	\$1,660,323.52	Water Improvement	\$5,715,526.84
Trust & Agency	\$10,642.09	T&A Delinquent Tax	\$3,391.28
Tax Fund	\$318,320.92	Police Bond T & A	\$509.76
Flex Spending	\$6,171.13	ARAP	\$719,476.63

Loar-Porter reported she is looking into options for electronic communications with residents. This option would allow the Township to communicate information to residents on a more frequent basis and would cut costs associated with the mailing of the bi-annual newsletter.

TREASURER'S REPORT. Smith will email the Board the YTD interest report

PLANNING COMMISSION REPORT. Florian will report at the next meeting.

ZONING BOARD OF APPEALS REPORT. No Meeting.

ASSESSOR'S REPORT. Distributed to board.

BUILDING DEPARTMENT REPORT. No single-family residential permits were issued in March. There have been 0 single family residential permits issued year-to-date.

AIRPORT AUTHORITY REPORT. Distributed to board.

POLICE DEPARTMENT REPORT. Distributed to the board by e-mail.

Approval of 2023-2026 Police Union Contract. Motion Carried. Loar-Porte moved, seconded by Stauffer, to approve the 2023-26 Police Union Contracts for patrol and Command. Roll Call Vote: Ayes: Gillette, Loar-Porter, Peterson, Smith, Stauffer and Stone. Nays: None.

FIRE REPORT. Distributed to board.

PARKS

Lincoln Community Center. Tesa Lee presented a request to the Board requesting use of the Community Center, Lee organizes a Kid's Club. The Club is currently running out of Stewert

Elementary. Generally, there are 50-100 kids, with a 10:1 ratio of teachers to children. She is looking to rent the facilities one Friday a month beginning in April, then Monday, Tuesday, Wednesday, once a month June-August. Lee reported the camp provides crafts and sports with the children.

There was consensus of the board for approval of the use, Smith will work with Lee on the dates the park is available to use. Proof of liability insurance will be required.

Lincoln Beach. Township Engineer, Smith, Florian and Stauffer met today, to review options for parking. They are working closely with EGLE.

Community Center Improvements. The projects will be bid out in one project, should have the bid packet available soon.

LAX Fields. Township Engineer met with RZ Sports to review the layout of the fields and design. They hope to have the bids out within a few months.

WATER/SEWER. Meeting is Thursday.

2023/24 Authority Budget. Motion Carried. Loar-Porter moved, seconded by Peterson to Approval of the 2023/24 SWMRRSWA Budget as presented. Roll Call Vote: Ayes: Gillette, Loar-Porter, Peterson, Smith, Stauffer and Stone. Nays: None.

Public Comments for items not on agenda.

A local user of the pickleball courts presented options for rules that could assist in the use of the courts. Offered to assist in helping see what other municipalities use for pickleball court user rules.

Board Member Comments. None.

ADJOURN. There being no further business, the chair adjourned the meeting at 8:15 pm.

Stacy Loar-Porter, Clerk

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