

LINCOLN CHARTER TOWNSHIP
BERRIEN COUNTY, MICHIGAN
October 11, 2022

THE REGULAR MEETING of the Lincoln Charter Township Board of Trustees was called to order on October 11, 2022, at 7:00 p.m. by Dick Stauffer, Supervisor at the Municipal Building, 2055 W. John Beers Rd, Stevensville, MI 49127.

BOARD MEMBERS PRESENT: Marc Florian, Kevin Gillette, Stacy Loar-Porter, Deborah Peterson, Terrie Smith, Richard Stauffer, and Rick Stone.

BOARD MEMBERS ABSENT: None.

ALSO PRESENT: Brandon Mieras, Township Engineer.

The PLEDGE OF ALLEGIANCE was given.

PRESENTATIONS. None.

ADJUST AGENDA.

CORRESPONDENCE. None.

PUBLIC HEARING. None.

APPROVAL OF CONSENT AGENDA. MOTION CARRIED. Gillette moved, seconded by Stone, to approve the consent agenda, with the addition of the Invoice from Treetop \$6356.34.

1. Approval of minutes for the September 13, 2022.
2. Approve the 10/14/22 and 9/27/2022 bills from the following funds.

General Fund	\$	72,477.49
Fire Fund		5,901.28
Parks Fund		23,398.74
Parks Capital Improvement		62,063.92
Cemetery Fund		1,355.08
Building Fund		8,871.82
Township Improvement Fund		0.00
Police Fund		38,418.67
Police Drug		0.00
Police Capital Improvement		0.00
Sewer Enterprise		
Sewer Operating		42,805.97
Sewer Replacement		513.47
Sewer Improvement		611.34
Water Enterprise		
Water Operating		27,141.80
Water Improvement		0.00

Road Fund	0.00
Fire Capital Improvement	0.00
Brownfield Fund	835.00
ARPA Fund	0.00
TOTAL	\$284,394.58

LIBRARY REPORT. Joelle Wake, Library Director, presented the library report and upcoming events. The library is now offering mobile/wireless printing, additional information can be found on their website. Circulation for the month of September for the Township was 7,570.

NEW BUSINESS. None.

SUPERVISOR'S REPORT.
APPOINTMENTS/REAPPOINTMENTS

Reappointments. Motion Approved. Gillette moved, seconded by Stone to approve the following reappointments:

- Glenn Youngstedt to a 2-year term on the Board of Review, term to expire 12/31/24
- Brandon Stacy to a 2-year term on the Board of Review, term to expire 12/31/24
- Lawrence Morrow to a 2-year term as an alternate on the Board of Review, term to expire 12/31/24.
- Lawrence Morrow to a 3-year term as an alternate on the Zoning Board of Appeals, term to expire 12/31/25

OTHER ITEMS

Fall Trash Passes.

Fall trash passes will be available for Saturdays; 10/22, 10/29, 11/5 and 11/12 each day from 8:30 am -12:00 pm with one pass per household. Passes will be available for pickup beginning 10/12 at Township Hall.

Broadband Update.

Stauffer and Township Assessor John Baumann gave an update on the broadband study being completed in conjunction with Berrien County. We have 2 small pockets in the Township that are not served. Berrien County is accepting grant applications from the municipalities for installation of service in their jurisdictions. The County has earmarked some of their ARPA funds towards financially supporting the installation of broadband throughout the county.

The County has not stated the dollar amount they are committing to each jurisdiction as of yet, that will be announced after the grant applications have been accepted and reviewed. The applications are due by 10/31/22. Stauffer reported the Township Board needs to approve a resolution of support that states the amount of financial match they are willing to commit. Stauffer stated he has not completed the resolution, and requests a special meeting for next week to review and consider approval.

Special Meeting. The board set a special meeting for 10/19/22 at 4:00 pm to review and consider approval of Resolution of Support.

CLERK'S REPORT.
September Balances.

General	\$3,026,870.20	Road	\$180,121.73
Fire	\$295,399.80	Police	\$828,031.50
Parks	\$44,126.94	Cemetery	\$85,958.45
Street Lighting	\$37,693.17	Building	\$670,099.71
Police Drug Fund	\$906.41	Brownfield	\$274,895.03
Township Improvement	\$288,039.54	Fire Improvement	\$90,023.04
Police Improvement	\$914.57	Park Improvement	\$130,575.85
Sewer Operating	\$2,562,674.53	Sewer Replacement	\$1,273,990.26
Sewer Improvement	\$669,437.36	Water Operating	\$3,186.89
Water Replacement	\$1,639,763.81	Water Improvement	\$5,737,318.17
Trust & Agency	\$15,378.95	T&A Delinquent Tax	\$2,158.93
Tax Fund	\$12,326,208.45	Police Bond T & A	\$509.63
Flex Spending	\$6,437.73	ARPA Fund	\$812,132.08

2022 Street Light Special Assessments. Motion Carried. Loar-Porter moved, seconded by Gillette, to approve the 2022 Street Light District Special Assessments. **Attachment A.** Roll Call Vote: Ayes: Florian, Gillette, Loar-Porter, Peterson, Smith, Stauffer and Stone. Nays: None.

Election reminders

Last day a ballot can be mailed to a voter is 11/4 at 5:00 pm, a voter can still obtain an AV ballot until Monday 11/7, however they cannot leave the building with the ballot.

Extra clerk office hours before the election are Saturday 11/5 7:00 am -3:00 pm.

TREASURER'S REPORT. Smith reported year to date interest earned is \$ 21,023.58.

PLANNING COMMISSION REPORT. Florian reported the commission had 1 item of business.

- They set a public hearing for a Special Use Permit for a daycare/activity center.

ZONING BOARD OF APPEALS REPORT. No Meeting.

ASSESSOR'S REPORT. Distributed to board.

BUILDING DEPARTMENT REPORT. 4 single-family residential permits were issued in September. There have been 24 single family residential permits issued year-to-date.

AIRPORT AUTHORITY REPORT. Distributed to board.

POLICE DEPARTMENT REPORT. Distributed to the board by e-mail.

FIRE REPORT. Distributed to board.

PARKS REPORT.

Park Improvement Projects.

Township engineer reported he broke down the Community Center Improvements into phases. Loar-Porter will forward the info along with the current budget to the board.

There was discussion on the Park Master Plan for grants.

WATER/SEWER.

Authority meeting is Thursday. Smith reported there will be a 5% increase in wastewater treatment from the City of St. Joseph Wastewater Treatment Plan.

Public Comments for items not on agenda.

Board Member Comments.

ADJOURN. There being no further business, the chair adjourned the meeting at 8:10 pm.

Stacy Loar-Porter, Clerk

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