

LINCOLN CHARTER TOWNSHIP
BERRIEN COUNTY, MICHIGAN
November 15, 2022

THE REGULAR MEETING of the Lincoln Charter Township Board of Trustees was called to order on November 15, 2022, at 7:00 p.m. by Dick Stauffer, Supervisor at the Municipal Building, 2055 W. John Beers Rd, Stevensville, MI 49127.

BOARD MEMBERS PRESENT: Kevin Gillette, Stacy Loar-Porter, Deborah Peterson, Terrie Smith, Richard Stauffer, and Rick Stone (7:03 pm).

BOARD MEMBERS ABSENT: Marc Florian.

ALSO PRESENT: Brandon Mieras, Township Engineer.

The PLEDGE OF ALLEGIANCE was given.

PRESENTATIONS. None.

ADJUST AGENDA.

CORRESPONDENCE. None.

PUBLIC HEARING. None.

APPROVAL OF CONSENT AGENDA. MOTION CARRIED. Gillette moved, seconded by Smith, to approve the consent agenda.

1. Approval of minutes for the October 11, 2022.
2. Approval of minutes for the Special Meeting October 19, 2022
3. Approve the 11/16/22 and 10/27/2022 bills from the following funds.

General Fund	\$	60,585.88
Fire Fund		5,530.13
Parks Fund		8,383.49
Parks Capital Improvement		20,216.68
Cemetery Fund		392.87
Building Fund		8,424.04
Township Improvement Fund		0.00
Police Fund		47,161.57
Police Drug		0.00
Police Capital Improvement		0.00
Sewer Enterprise		
Sewer Operating		174,301.71
Sewer Replacement		0.00
Sewer Improvement		0.00
Water Enterprise		
Water Operating		27,026.88

Water Improvement	0.00
Road Fund	0.00
Fire Capital Improvement	0.00
Brownfield Fund	1,457.50
ARPA Fund	45,081.25
TOTAL	\$409,091.18

LIBRARY REPORT. Joelle Wake, Library Director, presented the library report and upcoming events. Willie Horton, former Detroit Tigers star will be at the library 12/10 from 10 am -3 pm signing autographs. Circulation for the month of October for the Township was 6,842.

NEW BUSINESS. None.

SUPERVISOR’S REPORT.

BERRIEN COUNTY ROAD DEPARTMENT

Speed Study

Stauffer reported that he received complaints from residents on N. Roosevelt Rd. concerning the lack of speed limit signs. The speed on N. Roosevelt is currently 55 mph. After speaking with BCRD they offered to complete a speed study. The study resulted in the average speed needing to be set at 40 mph. The board will need to approve a resolution to initiate the installation of the new speed limit signs.

N. Roosevelt Road Speed Study Resolution. Motion Carried. Stauffer moved, seconded by Peterson, to approve a Resolution to Approve the Speed Study Resolution to set the new speed on N. Roosevelt Rd from Genlord Rd. south to the end. **Attachment A. Resolution 22-07.** Ayes: Gillette, Loar-Porter, Peterson, Smith, Stauffer and Stone. Nays: None.

OTHER ITEMS

John Beers Sidewalk Project.

Stauffer reported to the board Southwest Michigan Planning Commission has additional funds available to be used towards projects that are approved by the Berrien County Road Department and are shovel ready. Stauffer stated the Township has a project that fits the requirement; the sidewalks on John Beers to the Village limits. The project is slated for 2026, but could be moved up. The project is approximately \$1,000,000 project with a township match of approximately \$400,000. The Township has secured \$147,000 from another grant, and \$100,000 in Township Improvement. If we were to apply for the SWMPC additional funds it could provide another \$200,000 towards this match.

Stauffer received consensus from the board to apply for the additional funds available through SWMPC.

CLERK’S REPORT.

October Balances.

General	\$1,927,314.83	Road	\$180,178.35
Fire	\$279,071.67	Police	\$699,232.76
Parks	\$7,044.10	Cemetery	\$67,577.58
Street Lighting	\$37,703.04	Building	\$670,780.97
Police Drug Fund	\$906.77	Brownfield	\$274,060.03
Township Improvement	\$288,153.52	Fire Improvement	\$90,055.71
Police Improvement	\$914.91	Park Improvement	\$108,613.26

Sewer Operating	\$2,950,169.37	Sewer Replacement	\$1,273,952.52
Sewer Improvement	\$669,099.83	Water Operating	\$59,183.74
Water Replacement	\$1,640,496.47	Water Improvement	\$5,739,826.00
Trust & Agency	\$302,501.20	T&A Delinquent Tax	\$2,259.27
Tax Fund	\$566,049.29	Police Bond T & A	\$509.66
Flex Spending	\$6,665.69	ARPA Fund	\$812,265.82

Holiday Schedule and Meeting Schedule. Motion Carried. Loar-Porter moved, seconded by Stone, to approve Holiday Dates and Meeting Dates for 2023. **Attachment B & C.**

State November Election.

Loar-Porter reported all went well on 11/8. The Township had a 63% voter turnout.

TREASURER'S REPORT. Smith reported year to date interest earned is \$ 26,381.37. Winter tax bills will go out December 1st.

PLANNING COMMISSION REPORT. Stauffer reported the commission set 2 public hearings for December 5th.

- District Rezone for 5120 Red Arrow Highway
- Maiden Lane Cottage PUD amendment

ZONING BOARD OF APPEALS REPORT. No Meeting.

ASSESSOR'S REPORT. Distributed to board.

BUILDING DEPARTMENT REPORT. 1 single-family residential permit was issued in October. There have been 25 single family residential permits issued year-to-date.

AIRPORT AUTHORITY REPORT. Distributed to board.

POLICE DEPARTMENT REPORT. Distributed to the board by e-mail.

FIRE REPORT. Distributed to board.

PARKS REPORT.

Park Master Plan.

Smith reported she is working with Williams & Works to update the Park Master Plan. The first phase is to gather resident input. There is an online survey that has been shared on the Township website and Facebook page. It will be available to complete until 11/25.

Lincoln Charter Township Beach.

Township Engineer is scheduled to meet with Zak from EGLE to review improvement options.
(Meeting was cancelled due to weather and was rescheduled for 11/22)

WATER/SEWER.

Smith reported the Authority will be updating their Rules and Regulations. A committee made up of Authority members and the JOBS Board members will work on the updates.

Maiden Lane Televising.

Williams & Works has received all the video from the televising project. There are a few areas that may need lining, but the lines in general are in good standing. Loar-Porter and Mieras will work on what areas need to be lined and/or repaired and then begin looking at the cost.

Public Comments for items not on agenda.

A resident spoke on concerns in regards to the fire department and staffing.

Board Member Comments.

Members wished everyone a wonderful Thanksgiving.

ADJOURN. There being no further business, the chair adjourned the meeting at 7:42 pm.

Stacy Loar-Porter, Clerk

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