

LINCOLN CHARTER TOWNSHIP
BERRIEN COUNTY, MICHIGAN
August 9, 2022

THE REGULAR MEETING of the Lincoln Charter Township Board of Trustees was called to order on August 9, 2022, at 7:00 p.m. by Dick Stauffer, Supervisor at the Municipal Building, 2055 W. John Beers Rd, Stevensville, MI 49127.

BOARD MEMBERS PRESENT: Marc Florian, Kevin Gillette, Stacy Loar-Porter, Deborah Peterson, Terrie Smith, Richard Stauffer, and Rick Stone.

BOARD MEMBERS ABSENT: None.

ALSO PRESENT: Brandon Mieras, Township Engineer.

The PLEDGE OF ALLEGIANCE was given.

PRESENTATIONS.

2021/22 Audit Presentation.

Kenley Penner, Plante Moran CPA Partner, presented the unmodified “clean” audit opinion for the Township. **Attachment A.**

Highlights presented by Penner:

- Township is entering the year in a debit free position and has had steady growth in revenues.
- Given high inflation he expects the Township’s expenses to grow and the Township’s practice of being frugal will assist, financially moving forward.
- General Fund had an increase in the fund balance
- Township invested approximately \$1,141,000 in capital assets
- General Fund expenditures were under budget approximately \$112,000

Approval of 21/22 Audit report. Motion Carried. Loar-Porter moved, seconded by Gillette to approve the 21/22 Audit Report as presented.

ADJUST AGENDA. None.

CORRESPONDENCE. None.

PUBLIC HEARING. None.

APPROVAL OF CONSENT AGENDA. MOTION CARRIED. Gillette moved, seconded by Stone, to approve the consent agenda.

1. Approval of minutes for the Regular Meeting of July 12, 2022.
2. Approval of minutes for the Special Meeting of August 4, 2022
3. Approval of minutes for the Closed Session of August 4, 2022
4. Approve the 8/10/2022 and 7/27/2022 bills from the following funds.

General Fund	\$	46,226.75
Fire Fund		4,709.05

Parks Fund	6,870.69
Parks Capital Improvement	6,529.65
Cemetery Fund	1,516.49
Building Fund	7,042.06
Township Improvement Fund	0.00
Police Fund	47,040.27
Police Drug	0.00
Police Capital Improvement	0.00
Sewer Enterprise	
Sewer Operating	11,596.69
Sewer Replacement	6,788.89
Sewer Improvement	0.00
Water Enterprise	
Water Operating	958.06
Water Improvement	0.00
Road Fund	0.00
Fire Capital Improvement	0.00
Brownfield Fund	784.50
ARPA Fund	0.00
TOTAL	\$140,063.10

LIBRARY REPORT. New Library Director, Joelle Wake, introduced herself to the board. The Board welcomed her to the community. Wake announced upcoming events and services. Circulation for the month of July were 19,474. The summer reading program had 990 participants this year.

NEW BUSINESS. None.

SUPERVISOR'S REPORT.

APPOINTMENTS/REAPPOINTMENTS

Brownfield Appointments. Motion Carried. Gillette moved, seconded by Stone to approve the reappointments as follows:

- Reappoint John Baumann to a 1-year term on the Brownfield Redevelopment Authority. Term to expire on October 1, 2023.
- Reappoint Andrew Graeber to a 2-year term on the Brownfield Redevelopment Authority. Term to expire on October 1, 2024.
- Reappoint Ralph Bansen to a 2-year term on the Brownfield Redevelopment Authority. Term to expire on October 1, 2024.
- Reappoint Dick Stauffer to a 3-year term on the Brownfield Redevelopment Authority. Term to expire on October 1, 2025.
- Reappoint Terrie Smith to a 3-year term on the Brownfield Redevelopment Authority. Term to expire on October 1, 2025.

OTHER ITEMS

2022/23 Lakeshore Fireworks. Motion Carried. Florian moved, seconded by Stone, to approve the 2022/23 Lakeshore Fireworks permit on the condition that a completed Proof of Insurance is provided to the Township by Friday August 12th by 4:00 pm. **Roll Call Vote:** Ayes: Florian, Gillette, Loar-Porter, Peterson, Smith, Stauffer and Stone. Nays: None.

Lakeshore Football Boosters will be informed that in the future all requested firework display permits

must be presented in a complete format including; permit, display map and proof of insurance, no later than June 1st to be considered for approval.

Exit 23 Clean up. Exit 23 clean ups is scheduled for Saturday, October 1. Those interested in helping can call Glenn Youngstedt at 269-861-0596 or at the Township Hall.

Community Fun Day. Community Fun Day will be held Saturday, September 10th from 11:00-4:00 pm.

CLERK'S REPORT.

July Balances.

General	\$2,942,511.18	Road	\$179,993.99
Fire	\$333,120.71	Police	\$1,131,228.23
Parks	\$28,119.15	Cemetery	\$85,544.17
Street Lighting	\$37,664.63	Building	\$659,919.60
Police Drug Fund	\$905.51	Brownfield	\$278,468.03
Township Improvement	\$287,777.36	Fire Improvement	\$89,977.58
Police Improvement	\$914.03	Park Improvement	\$129,118.00
Sewer Operating	\$2,768,760.64	Sewer Replacement	\$1,280,200.14
Sewer Improvement	\$674,582.64	Water Operating	\$13,969.49
Water Replacement	\$1,637,839.63	Water Improvement	\$5,770,464.42
Trust & Agency	\$11,522.22	T&A Delinquent Tax	\$1,826.27
Tax Fund	\$1,088,953.13	Police Bond T & A	\$509.58
Flex Spending	\$5,483.49	ARPA Fund	\$814,088.53

August Primary. Loar-Porter stated that the August primary went well. No major issues. Next election is the General 11/8/2022.

TREASURER'S REPORT. Smith reported interest earned year to date is \$11,690.71. Smith stated she is starting to see an increase in interest rates and is looking to possible CD investment options.

PLANNING COMMISSION REPORT. Florian reported the commission had 2 items of interest.

- A public hearing was set for 9/12 for a Special Land Use application; request is for a preschool activity center/daycare.
- Resident presented concerns and suggestions to the commission concerning short term rental issues in their neighborhood.

ZONING BOARD OF APPEALS REPORT. No Meeting.

ASSESSOR'S REPORT. Distributed to board.

BUILDING DEPARTMENT REPORT. 4 single-family residential permits were issued in July. There have been 22 single family residential permits issued year-to-date.

AIRPORT AUTHORITY REPORT. Distributed to board.

POLICE DEPARTMENT REPORT. Distributed to the board by e-mail.

FIRE REPORT. Distributed to board.

PARKS REPORT.

Park Improvement Projects.

Township engineer reported the updated plans for parking at the community center, the new LAX fields and the new baseball field will be completed soon.

WATER/SEWER.

Township engineer reported the work to replace lift station # 14 is proceeding, the bid packet is close to completion, then bids will be sought. Installation is planned for next year.

The line televising is complete. The reports and video should be received and reviewed for infiltration, cracks, etc, then a plan will be developed for any work that needs to be completed.

Utility Rate Study. Motion Carried. Stauffer moved, seconded by Florian to approve an expense of \$1,900 for a wastewater rate study to be completed by UFS. Florian commented on a rate study for water, Stauffer stated the last one that was completed is still applicable to the current financial status of the water funds.

Public Comments for items not on agenda. None.

Board Member Comments. Florian requested an update on plans for restoring Lincoln Beach, the Township engineer will begin conversations with EGLE, as the area is a critical dune area and there could be restrictions.

ADJOURN. There being no further business, the chair adjourned the meeting at 7:43 pm.

Stacy Loar-Porter, Clerk

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