

LINCOLN CHARTER TOWNSHIP
BERRIEN COUNTY, MICHIGAN
September 13, 2022

THE REGULAR MEETING of the Lincoln Charter Township Board of Trustees was called to order on September 13, 2022, at 7:00 p.m. by Dick Stauffer, Supervisor at the Municipal Building, 2055 W. John Beers Rd, Stevensville, MI 49127.

BOARD MEMBERS PRESENT: Marc Florian, Kevin Gillette, Stacy Loar-Porter, Deborah Peterson, Terrie Smith, Richard Stauffer, and Rick Stone.

BOARD MEMBERS ABSENT: None.

ALSO PRESENT: Brandon Mieras, Township Engineer.

The PLEDGE OF ALLEGIANCE was given.

PRESENTATIONS. None.

ADJUST AGENDA. Introduction of Paul Jancha and Presentation by SWMPC

Introduction.

Paul Jancha, candidate for Berrien County District Court Judge, introduced himself to the Board of Trustees.

Broadband Update by SWMPC.

Kris Martin, Associate Planner from SWMPC, gave an update on the Berrien County initiative to provide broadband services to the areas of Berrien County that currently do not have access. More information on this report can be found on the Berrien County website, www.berriencounty.org and click on bcbi (Berrien County Broadband Internet Task Force).

CORRESPONDENCE. None.

PUBLIC HEARING. None.

APPROVAL OF CONSENT AGENDA. MOTION CARRIED. Gillette moved, seconded by Peterson, to approve the consent agenda.

1. Approval of minutes for the Regular Meeting of August 9, 2022.
2. Approve the 9/14/2022 and 8/26/2022 bills from the following funds.

General Fund	\$	46,843.81
Fire Fund		5,766.27
Parks Fund		38,300.31
Parks Capital Improvement		7,407.51
Cemetery Fund		7,907.47
Building Fund		7,042.06
Township Improvement Fund		0.00
Police Fund		51,048.19
Police Drug		0.00

Police Capital Improvement	0.00
Sewer Enterprise	
Sewer Operating	178,258.58
Sewer Replacement	502.79
Sewer Improvement	5,870.00
Water Enterprise	
Water Operating	32,578.49
Water Improvement	0.00
Road Fund	0.00
Fire Capital Improvement	0.00
Brownfield Fund	2,788.50
ARPA Fund	2,195.00
TOTAL	\$408,023.44

LIBRARY REPORT. Cindy Casper, Head of Library Services, presented the library report and upcoming events. The library is bringing back their Door Services for those patrons that are unable to leave their home. Circulation for the month of August for the Township was 9,090.

NEW BUSINESS. None.

SUPERVISOR'S REPORT.
APPOINTMENTS/REAPPOINTMENTS

Medic 1 Appointments. Motion Carried. Loar-Porter moved, seconded by Gillette to approve the reappointments as follows:

- Reappoint Dick Stauffer to the Medic 1 Board for a one-year term to expire 11/20/2023.
- Reappoint Fire Chief Brandon Chiarello to the Medic 1 Board as an alternate for a one-year term to expire 11/20/2023.

OTHER ITEMS

Medic 1 Audit Report. Annual audit report is in the Supervisor's office for anyone that would like to review.

Exit 23 Clean up. Exit 23 clean ups is scheduled for Saturday, October 1. Those interested in helping can call Glenn Youngstedt at 269-861-0596 or at the Township Hall.

Fall Trash Passes.

Fall trash passes will be available for Saturdays; 10/22, 10/29, 11/5 and 11/12 each day from 8:30 am -12:00 pm with one pass per household. Passes will be available for pickup beginning 10/12 at Township Hall.

Pedestrian Crossing Lights. Stauffer reported he received information that the current pedestrian crossing lights at both are not working; Cleveland Ave/ El Dorado and John Beers Rd/ S. Roosevelt. Township engineer worked with the manufacturer of the lights to see options. The lights are 13 years old, manufacturer stated we could attempt to replace batteries and solar panel, cost approximately \$4,400, but the company would not guarantee satisfactory results. The cost to completely replace both is approximately \$18,000 and come with a 5-year warranty. This is an approved use of ARPA funds.

Approval of Pedestrian Crossing Light Purchase. Motion Approved. Stauffer moved, seconded by Gillette, to approve the budget adjustment and payment not to exceed \$20,000 in ARPA funds for

the purchase and installation of new pedestrian crossing lights at Cleveland Ave/ El Dorado and John Beers Rd/ S. Roosevelt.

CLERK'S REPORT.

August Balances.

General	\$2,853,239.67	Road	\$180,065.50
Fire	\$314,129.15	Police	\$995,811.77
Parks	\$23,619.57	Cemetery	\$85,958.45
Street Lighting	\$37,683.58	Building	\$672,304.55
Police Drug Fund	\$906.05	Brownfield	\$277,683.53
Township Improvement	\$287,926.55	Fire Improvement	\$89,989.59
Police Improvement	\$914.23	Park Improvement	\$133,170.10
Sewer Operating	\$2,716,737.17	Sewer Replacement	\$1,274,116.92
Sewer Improvement	\$675,059.02	Water Operating	\$3,341.09
Water Replacement	\$1,639,129.70	Water Improvement	\$5,755,045.36
Trust & Agency	\$291,660.48	T&A Delinquent Tax	\$2,158.93
Tax Fund	\$2,102,221.25	Police Bond T & A	\$509.60
Flex Spending	\$5,430.92	ARPA Fund	\$814,188.78

2022 Millage Rates. Motion Carried. Loar-Porter moved, seconded by Peterson, to levy the maximum allowable millage rates for 2022 for the Township and the Airport Authority as listed on the L-4029. The budget public hearing included the 2022 tax rates. **Attachment A.** Roll Call Vote: Ayes: Florian, Gillette, Loar-Porter, Peterson, Smith, Stauffer and Stone. Nays: None.

TREASURER'S REPORT. Smith reported the last day to pay summer taxes without late fees is 9/14 by 5:00 pm.

PLANNING COMMISSION REPORT. Florian reported the commission had 1 item of business.

- A public hearing was held for a Special Use Permit for a daycare/activity center on Hacienda. The applicant made a presentation of the use. The permit was approved, hours of business will be 3 days a week from 8:30-11:30 am. If business increases and the applicant would like to expand business hours, they would need to submit a new application.
- They had 2 residents bring concerns to the meeting in regards to ordinances.
 - One concern was in regards to the rental ordinance.
 - One concern was in regards to the Outdoor Storage ordinance.

ZONING BOARD OF APPEALS REPORT. No Meeting.

ASSESSOR'S REPORT. Distributed to board.

BUILDING DEPARTMENT REPORT. 1 single-family residential permit was issued in July. There have been 20 single family residential permits issued year-to-date.

AIRPORT AUTHORITY REPORT. Distributed to board.

POLICE DEPARTMENT REPORT. Distributed to the board by e-mail.

FIRE REPORT. Distributed to board.

PARKS REPORT.

Park Improvement Projects.

Township engineer reported they have roughly developed a cost estimate for the improvements at the Community Center in relations to additional parking, volleyball and additional pickle ball courts. At this time the estimate is approximately \$480,000. He will break it down by item so we can look at possibly implementing in phases.

There has been contact made with EGLE to begin conversation about permittable improvements for Lincoln Beach. There will be more information to come.

WATER/SEWER.

Township engineer gave an update on Lift Station # 14 and the CCTV project.

Approval of Wastewater Rate Increase. Motion Carried. Stauffer moved, seconded by Gillette to approve the 9.9% wastewater rate increase recommended by the Township's utility rate consultants and in line with the 5-year plan. Roll Call Vote: Ayes: Florian, Gillette, Loar-Porter, Peterson, Smith, Stauffer and Stone. Nays: None.

Public Comments for items not on agenda.

A resident asked the overlook at Glenlord Beach could be trimmed; the view is quite blocked by trees.

A resident expressed his concern with the Township's attorney and matters of ordinance enforcement, he would like to see more support provided to the ordinance enforcement officer.

Community Fun Day thanked the Board of Trustees, parks department and a special thank you to the maintenance department for making the event a successful one. The estimated attendance was 1,000.

Board Member Comments.

Florian thanked Tom Norbey and the Fun Day Committee for all their work. He requested an update on how many poles were removed by AEP. He also requested that communication with Dial-A-Ride, as they appear to have added a stop on Red Arrow Hwy in the right-side lane, in a very busy area that could be a safety concern.

ADJOURN. There being no further business, the chair adjourned the meeting at 8:15 pm.

Stacy Loar-Porter, Clerk

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