

LINCOLN CHARTER TOWNSHIP  
BERRIEN COUNTY, MICHIGAN  
July 12, 2022

THE REGULAR MEETING of the Lincoln Charter Township Board of Trustees was called to order on July 12, 2022, at 7:00 p.m. by Dick Stauffer, Supervisor at the Municipal Building, 2055 W. John Beers Rd, Stevensville, MI 49127.

BOARD MEMBERS PRESENT: Kevin Gillette, Stacy Loar-Porter, Deborah Peterson, Terrie Smith, Richard Stauffer, and Rick Stone.

BOARD MEMBERS ABSENT: Marc Florian.

ALSO PRESENT: Brandon Mieras, Township Engineer.

The PLEDGE OF ALLEGIANCE was given.

**PRESENTATIONS.** None.

**ADJUST AGENDA.** None.

**CORRESPONDENCE.** None.

**PUBLIC HEARING.** None.

**APPROVAL OF CONSENT AGENDA. MOTION CARRIED.** Gillette moved, seconded by Stone, to approve the consent agenda.

1. Approval of minutes for the Regular Meeting of June 14, 2022
2. Approve the 7/13/2022 and 6/27/2022 bills from the following funds.

General Fund	\$ 72,168.75
Fire Fund	20,909.57
Parks Fund	26,776.65
Parks Capital Improvement	1,513.85
Cemetery Fund	5,229.66
Building Fund	7,477.31
Township Improvement Fund	0.00
Police Fund	73,426.28
Police Drug	0.00
Police Capital Improvement	9,626.00
Sewer Enterprise	
Sewer Operating	99,551.32
Sewer Replacement	203.78
Sewer Improvement	53,706.62
Water Enterprise	
Water Operating	30,039.28
Water Improvement	0.00
Road Fund	0.00
Fire Capital Improvement	0.00

Brownfield Fund	412.00
ARPA Fund	0.00
<b>TOTAL</b>	<b>\$401,041.07</b>

**LIBRARY REPORT.** Library Board, Member Megan Yore presented the monthly library report. She reported the new library director will be starting 7/25. She updated the board on the current events taking place at the library.

**NEW BUSINESS.** None.

### **SUPERVISOR'S REPORT.**

#### **OTHER ITEMS**

**Exit 23 Clean up.** Exit 23 clean ups are scheduled on Saturdays; July 16 and October 1. Those interested in helping can call Glenn Youngstedt at 269-861-0596 or at the Township Hall.

**Recognition.** Recognition of Clerk Stacy Loar-Porter's designation of Certified Municipal Clerk by the International Institute of Municipal Clerks.

### **CLERK'S REPORT.**

#### **June Balances.**

General	\$3,128,414.84	Road	\$179,984.56
Fire	\$365,990.27	Police	\$1,355,029.38
Parks	\$20,556.64	Cemetery	\$89,773.19
Street Lighting	\$37,664.54	Building	\$679,139.95
Police Drug Fund	\$905.46	Brownfield	\$278,880.03
Township Improvement	\$287,759.57	Fire Improvement	\$89,965.52
Police Improvement	\$4,396.46	Park Improvement	\$128,431.55
Sewer Operating	\$2,387,678.76	Sewer Replacement	\$1,280,390.10
Sewer Improvement	\$728,274.87	Water Operating	\$1,857.18
Water Replacement	\$1,637,837.56	Water Improvement	\$5,770,441.75
Trust & Agency	\$10,167.54	T&A Delinquent Tax	\$1,626.53
Tax Fund	\$22,714.58	Police Bond T & A	\$509.56
Flex Spending	\$5,012.61	ARPA Fund	\$814,088.53

**TREASURER'S REPORT.** Smith reported interest earned year to date is \$7,020.68. Summer tax collection has begun.

**PLANNING COMMISSION REPORT.** No Meeting.

**ZONING BOARD OF APPEALS REPORT.** No Meeting.

**ASSESSOR'S REPORT.** Distributed to board.

**BUILDING DEPARTMENT REPORT.** 1 single-family residential permits were issued in June. There have been 19 single family residential permits issued year-to-date.

**AIRPORT AUTHORITY REPORT.** Distributed to board.

**POLICE DEPARTMENT REPORT.** Distributed to the board by e-mail.

**FIRE REPORT.** Distributed to board.

**PARKS REPORT.**

**Park Improvement Projects.**

**Community Center Parking.** Township Engineer stated option 1 for parking design was the one selected by the board. The design would add additional parking to the south of the current parking lot and move the volleyball courts to the east of the current tennis courts. **Attachment A.** He will begin getting a cost estimate on the design.

**Additional Baseball field and Lacrosse Fields.** Cost estimates are being completed. There are funds budgeted for the LAX fields, funds that have been raised through renting the soccer fields for LAX tournaments and the LAX league is committed to help raising funds to donate.

**Pickle Ball.**

Smith presented the board with a copy of an agreement made with an individual hosting a Pickle Ball Tournament. The charge for using the courts was set for \$12.00 per hour and dates of use are only 6/11, 7/16, 8/20 and 9/17. Smith and Loar-Porter stated they felt this was a great way to raise revenue to fund the addition of more pickle ball courts. Smith stated if she were to do this again, she would charge more.

A group of pickle ball players expressed their concerns of the courts being rented. Loar-Porter explained the Township allows tournaments at other sports fields as well, this is a financial benefit for the parks department, which does not have a sole source of revenue, like a millage. All operating expenses are funded through the General Fund. Park Improvements are also funded through the General Fund along with funds raised through usage of the sports complex by the leagues and tournament.

There was much discussion on usage of the courts, possible improvements and funding for improvements. The group present stated they would like to see about donating a shade sail for the area by the courts. Smith stated the maintenance department has the ability to install if purchased.

Smith and the board acknowledged the concern of the group present in regards to the rental of the courts. Continued communication between Smith and the local pickle ball players will occur.

**WATER/SEWER.**

Township engineer reported the work to replace lift station # 14 has begun, the area has been surveyed.

The line televising should be complete in 10-20 days. Then the footage will be reviewed and recommendations will be made. There has not been major issues or concerns found that they can see so far.

**Public Comments for items not on agenda.** A resident presented the board with his concerns and suggestions as it relates to homes that are used as vacation rentals. The board explained the Township rental ordinance is applied to all types of rentals. It was suggested that the resident speak with the Planning Commission as this is where changes/amendments to ordinances generally begin.

A resident expressed his concern as well to vacation renters and their use of the beach access, many

trespass on private beach access areas.

The resident was reminded when these disturbances happen, they are to call the Lincoln Township Police Department non-emergency number.

**Board Member Comments.** Loar-Porter stated there are some election resources in the Township lobby; sample ballots and a map of the new legislative districts.

ADJOURN. There being no further business, the chair adjourned the meeting at 8:40 pm.

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Stacy Loar-Porter, Clerk

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