

LINCOLN CHARTER TOWNSHIP
BERRIEN COUNTY, MICHIGAN
NOVEMBER 9, 2021

THE REGULAR MEETING of the Lincoln Charter Township Board of Trustees was called to order on November 9, 2021, at 7:00 p.m. by Dick Stauffer, Supervisor at the Municipal Building, 2055 W. John Beers Rd, Stevensville, MI 49127.

BOARD MEMBERS PRESENT: Marc Florian, Kevin Gillette, Stacy Loar-Porter, Terrie Smith, Richard Stauffer, and Rick Stone.

BOARD MEMBERS ABSENT: Deb Peterson.

ALSO, PRESENT: Township Engineer Dave Austin.

The PLEDGE OF ALLEGIANCE was given.

PRESENTATIONS. None.

ADJUST AGENDA. Firefighter Pinning.

Fire Chief Chiarello introduced the 2 newest firefighters to the Board of Trustees; Jason Clement and Ross Burnside.

Both firefighters took the Oath of Office and were pinned by their family. The Board welcomed them and thanked them for their service and commitment to the Township.

CORRESPONDENCE.

1. Letter from Don Kamp to the Board and to the Planning Commission requesting a two-year extension for Phase II of the Heritage Subdivision.

Florian reported the Planning Commission recommended the extension.

Approval of the Extension for Heritage Subdivision. Motion Carried. Florian moved, seconded by Gillette to approve a two-year extension on Phase II of the Heritage Subdivision retroactive to 7/8/2021.

PUBLIC HEARING. None.

APPROVAL OF CONSENT AGENDA. MOTION CARRIED. Stauffer moved, seconded by Stone, to approve the consent agenda.

1. Approval of minutes for the Regular Meeting of October 12, 2021.
2. Approval of minutes for the Special Meeting of October 22, 2021
3. Approve the 11/10/2021 and 10/28/2021 bills from the following funds.

General Fund	\$	68,357.76
Fire Fund		6,927.25

Parks Fund	16,030.15
Parks Capital Improvement	49,525.61
Cemetery Fund	5,421.36
Building Fund	9,378.73
Township Improvement Fund	0.00
Police Fund	31,987.49
Police Drug	0.00
Police Capital Improvement	0.00
Sewer Enterprise	
Sewer Operating	98,464.51
Sewer Replacement	0.00
Sewer Improvement	0.00
Water Enterprise	
Water Operating	29,040.05
Water Improvement	0.00
Road Fund	0.00
Fire Capital Improvement	0.00
Brownfield Fund	0.00
TOTAL	\$315,132.91

LIBRARY REPORT. The Library Director, Jessica Ishmael, reported upcoming events at the library. The Friends of the Library are holding a \$5 bag book sale on Saturday 11/20 10:00 am -1:00 pm. Circulation for October was; 7,616. Digital circulation as 19,150.

NEW BUSINESS. None.

SUPERVISOR'S REPORT.

Drain Commission.

Stauffer reported they he, Florian and the Township Engineer were invited to a value analysis workshop for the Grand Mere Drain. They will be looking at the best way to control the water levels in North Lake, the workshop is 11/30-12/2.

Road Department. Annual meeting is 11/17 at 10:00 am via Zoom.

CLERK'S REPORT.

October Balances.

General	\$2,198,247.50	Road	\$259,227.18
Fire	\$144,536.95	Police	\$559,301.66
Parks	\$19,686.79	Cemetery	\$69,770.84
Street Lighting	\$47,629.43	Building	\$560,410.78
Police Drug Fund	\$904.46	Brownfield	\$169,225.01
Township Improvement	\$331,647.07	Fire Improvement	\$163,202.59
Police Improvement	\$12,531.10	Park Improvement	\$98,489.71
Sewer Operating	\$2,279,887.49	Sewer Replacement	\$1,178,561.51
Sewer Improvement	\$627,440.42	Water Operating	\$95,297.81
Water Replacement	\$1,635,959.19	Water Improvement	\$5,850,357.00
Trust & Agency	\$20,714.42	T&A Delinquent Tax	\$735.49
Tax Fund	\$486,339.34	Police Bond T & A	\$509.39
Flex Spending	\$4,888.22		

Holiday Schedule and Meeting Schedule. Motion Carried. Loar-Porter moved, seconded by Gillette, to approve Holiday Dates and Meeting Dates for 2022. **Attachment A & B.**

TREASURER'S REPORT. Smith reported interest earned through October- \$12,155.84. Winter tax bills will be going out in the mail the end of November.

PLANNING COMMISSION REPORT. Distributed to board.

ZONING BOARD OF APPEALS REPORT. No meeting.

ASSESSOR'S REPORT. Distributed to board.

BUILDING DEPARTMENT REPORT. 5 single-family residential permits were issued in October. There have been 40 single family residential permits issued year-to-date.

AIRPORT AUTHORITY REPORT. Distributed to board.

POLICE DEPARTMENT REPORT. Distributed to the board by e-mail.

FIRE REPORT. Chief Chiarello provided the board with a report on fire calls and activity by the department for the month.

PARKS REPORT.

Community Center Splash Pad. Austin reported there is still a pressure issue with the splash pad. We are holding all payments until the issue is resolved.

Smith reported the playground equipment for North Lake and the sports complex all have arrived and installation instructions have finally arrived. Maintenance department stated they do not have the equipment necessary to prep the area for the install, they will contact an excavator.

WATER/SEWER AUTHORITY. The Berrien County Drain Commission sent correspondence to the Authority concerning the Hickory Creek Drain, they are requesting the Authority to pay for half the expense for the repairs. The consensus of the Authority was that it not their financial responsibility as there is a cement boarder between the bank erosion and the sanitary sewer.

Public Comments for items not on agenda.

Board Member Comments. Stauffer reported at the recent TWIN CATS meeting the CMAQ grant for the non-motorized path for a walking path to the Village was approved. They allocated \$400,000 in funds toward the \$1,000,000 project.

ADJOURN. There being no further business, the chair adjourned the meeting at 7:36 pm.

Stacy Loar-Porter, Clerk

Certified Copy