

LINCOLN CHARTER TOWNSHIP
BERRIEN COUNTY, MICHIGAN
October 12, 2021

THE REGULAR MEETING of the Lincoln Charter Township Board of Trustees was called to order on October 12, 2021, at 7:00 p.m. by Dick Stauffer, Supervisor at the Municipal Building, 2055 W. John Beers Rd, Stevensville, MI 49127.

BOARD MEMBERS PRESENT: Kevin Gillette, Stacy Loar-Porter, Deb Peterson, Terrie Smith, Richard Stauffer, and Rick Stone.

BOARD MEMBERS ABSENT: Marc Florian.

ALSO, PRESENT: Township Engineer Dave Austin.

The PLEDGE OF ALLEGIANCE was given.

PRESENTATIONS. None.

ADJUST AGENDA. None.

CORRESPONDENCE. None.

PUBLIC HEARING. None.

APPROVAL OF CONSENT AGENDA . MOTION CARRIED. Stauffer moved, seconded by Gillette, to approve the consent agenda.

1. Approval of minutes for the Regular Meeting of September 14, 2021.
2. Approve the 10/13/2021 and 9/27/2021 bills from the following funds.

General Fund	\$	69,503.07
Fire Fund		33,059.59
Parks Fund		15,722.20
Parks Capital Improvement		22,375.00
Cemetery Fund		802.46
Building Fund		7,552.72
Township Improvement Fund		0.00
Police Fund		37,484.85
Police Drug		0.00
Police Capital Improvement		40,857.00
Sewer Enterprise		
Sewer Operating		46,521.39
Sewer Replacement		0.00
Sewer Improvement		0.00

Water Enterprise	
Water Operating	899.33
Water Improvement	0.00
Road Fund	0.00
Fire Capital Improvement	0.00
Brownfield Fund	2,766.00
TOTAL	\$280,283.79

LIBRARY REPORT. The Library Director, Jessica Ishmael, reported upcoming events at the library. They are currently working on reorganizing and streamlining collections within the Library. Circulation counts for September 7,701. Digital circulation; 19,344.

NEW BUSINESS. None.

SUPERVISOR'S REPORT.

Drain Commission.

The Drain Commissioner's office is still working with EGLE for North Lake permit, Lasata stated her office will be available for assistance if necessary.

Appointments/Reappointments

Reappointments. Motion approved. Stauffer moved, seconded by Gillette, to approve the following reappointments:

- Reappointment of Brandon Cerecke to a five-year term on the Airport Authority, term to expire 12/31/2026
- Reappointment of Don McAlhany to a five-year term as an alternate on the Airport Authority, term to expire 12/31/2026
- Reappointment of Gil Urban to a three-year term as an alternate to the ZBA, term to expire 12/31/2024.

Other Items

Fall Trash Passes.

Fall trash passes will be available for Saturdays; 10/23, 10/30, 11/6 and 11/13 each day from 8:30 am -12:00 pm with one pass per household. Passes will be available for pickup beginning 10/11 at Township Hall.

Petitions by residents supporting the Roosevelt Rd. non-motorized path project.

Resident Mr. Pries presented the board with 158 signatures from residents that live in the Roosevelt Rd area that support the non-motorized path project that was developed. Mr. Pries sights; the increase in development, increase in foot traffic and mostly the safety concern.

The board expressed appreciation for the work gathering the petitions. Funding for the project is a huge hurdle. The Township is continually looking for grants and funding to complete this project. Having the petition signatures will provide additional support for grant applications. The project is a shovel ready project which also makes it a great candidate for grants.

Blue Ridge Path to County Road System. The board was presented with a request from the

residents on Blue Ridge Path to change from a private path to a public. Blue Ridge Path was developed in 1992 and has a length of 600 feet including the cul de sac. The neighbor has met with both the Drain Commission and Road Department. The Drain Commission has no objections, Road Department stated they would accept the road if the HOA repaved the road with ultra-thin. The HOA has agreed to that expense.

Approve Blue Ridge Path to Blue Ridge Road. Motion Carried. Stauffer moved, seconded by Stone, to approve the request to change Blue Ridge Path to Blue Ridge Road.

Roosevelt to DeMorrow CMAQ project for 2026. Engineer Dave Austin, updated the board on the CMAQ project application that will be presented to TWIN CATS to be placed on the request list. The project includes installation of 6ft wide concrete paths, ADA ramps, retaining walls, drainage improvements. New walkways to connect to existing sidewalks at DeMorrow Rd at the border with the Village of Stevensville. Total length of the project is approximately 2,560 feet.

Bosch Linear Trail Easement. Stauffer presented the plans for the linear trail along Hickory Creek from Glenlord rd to Maiden Lane. The trail falls on five properties , four of them have agreed to allow easements for the trail, the fifth property owner is Bosch, we need a linear easement as well as a bridge easement from them. Bosch will support the easement request if we support their 680' safety and beautification sidewalk. The Township sidewalk ordinance states the Township pays for 50% of the sidewalk and the property owner pays for 50%.

Support Bosch Sidewalk. Motion Carried. Gillette moved, seconded by Stauffer to support the Bosch sidewalk project with the expectation of the easement being granted for the linear trail. This project would not be budgeted until next fiscal year. Roll Call Vote: Ayes: Gillette, Loar-Porter, Peterson, Smith, Stauffer and Stone. Nays: None.

Exit 23 Bridge Aesthetics. Consensus of the board was to explore the aesthetic options for the new bridge that MDOT is installing, expense not to exceed \$10,000.

CLERK'S REPORT.

September Balances.

General	\$2,054,173.52	Road	\$259,180.98
Fire	\$189,452.26	Police	\$713,054.12
Parks	\$15,863.70	Cemetery	\$64,618.80
Street Lighting	\$47,618.15	Building	\$538,163.33
Police Drug Fund	\$904.34	Brownfield	\$171,991.01
Township Improvement	\$334,340.47	Fire Improvement	\$163,180.01
Police Improvement	\$12,529.37	Park Improvement	\$121,022.04
Sewer Operating	\$1,913,705.49	Sewer Replacement	\$1,178,339.82
Sewer Improvement	\$627,348.84	Water Operating	\$7,896.88
Water Replacement	\$1,635,755.6	Water Improvement	\$5,849,622.02
Trust & Agency	\$19,136.81	T&A Delinquent Tax	\$580.77
Tax Fund	\$464,459.52	Police Bond T & A	\$509.37
Flex Spending	\$3,419.60		

2021 Street Light Special Assessments. Motion Carried. Loar-Porter moved, seconded by Stone, to approve the 2020 Street Light District Special Assessments. **Attachment A.** Roll Call Vote: Ayes: Gillette, Loar-Porter, Norbey, Peterson, Smith, Stauffer and Stone. Nays: None.

Clerk Services Agreement with City of Benton Harbor. Motion Carried. Stauffer moved, seconded by Gillette to approve an agreement to provide election clerk services to the City of Benton Harbor, as they do not have a certified clerk to run the election at this time. The City will reimburse the Township for the time Clerk Loar-Porter is present at City Hall. **Attachment B.**

TREASURER'S REPORT. Smith reported interest earned through September- \$10,420.79. Smith stated she will be moving invested funds from Horizon due to interest rates dropping again.

PLANNING COMMISSION REPORT. No meeting.

ZONING BOARD OF APPEALS REPORT. No meeting.

ASSESSOR'S REPORT. Distributed to board.

BUILDING DEPARTMENT REPORT. 7 single-family residential permits were issued in August. There have been 29 single family residential permits issued year-to-date.

AIRPORT AUTHORITY REPORT . Distributed to board.

POLICE DEPARTMENT REPORT. Distributed to the board by e-mail.

FIRE REPORT. Chief Chiarello provided the board with a report on fire calls and activity by the department for the month.

PARKS REPORT.

Community Center Splash Pad. Austin reported there are several bugs in the system. Working with the supplier to correct the problems, payments will be held until the system is working properly.

WATER/SEWER AUTHORITY.

Smith reported the City of St. Joseph received a notice of water age study, asking how long water stays in the pipe. The Authority stated this is the responsibility of the City according to the maintenance agreement in place.

Public Comments for items not on agenda.

Board Member Comments. None.

ADJOURN. There being no further business, the chair adjourned the meeting at 8:03 pm.

Stacy Loar-Porter, Clerk

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