

LINCOLN CHARTER TOWNSHIP
BERRIEN COUNTY, MICHIGAN
August 10, 2021

THE REGULAR MEETING of the Lincoln Charter Township Board of Trustees was called to order on August 10, 2021, at 7:00 p.m. by Dick Stauffer, Supervisor at the Municipal Building, 2055 W. John Beers Rd, Stevensville, MI 49127.

BOARD MEMBERS PRESENT: Marc Florian, Kevin Gillette, Stacy Loar-Porter, Deb Peterson, Terrie Smith (7:05 pm), Richard Stauffer, and Rick Stone.

BOARD MEMBERS ABSENT: None.

ALSO, PRESENT: Township Engineer Dave Austin.

The PLEDGE OF ALLEGIANCE was given.

PRESENTATIONS. None.

ADJUST AGENDA. None.

CORRESPONDENCE.

1. Letter from lake front property owner regarding neighbor's revetment work.
2. Letter from Mix Path Road Association Board. Stauffer addressed the letter, stating the information that has been given on the ARPA funds spending is it should be used on transformational projects that benefit the community, and that municipalities should take their time planning.

APPROVAL OF CONSENT AGENDA. MOTION CARRIED. Gillette moved, seconded by Stone, to approve the consent agenda.

1. Approval of minutes for the Regular Meeting of July 13, 2021.
2. Approve the 8/11/2021 and 7/26/2021 bills from the following funds.

General Fund	\$ 44,335.21
Fire Fund	9,637.05
Parks Fund	6,343.92
Parks Capital Improvement	11,540.98
Cemetery Fund	1,206.69
Building Fund	26,629.00
Township Improvement Fund	0.00
Police Fund	41,905.30
Police Drug	0.00
Police Capital Improvement	0.00
Sewer Enterprise	
Sewer Operating	54,246.57
Sewer Replacement	0.00
Sewer Improvement	0.00

Water Enterprise	
Water Operating	4,944.53
Water Improvement	0.00
Road Fund	0.00
Fire Capital Improvement	36,300.00
Brownfield Fund	1,115.50
TOTAL	\$238,204.75

LIBRARY REPORT. The Library Director, Jessica Ishmael, reported upcoming events at the library. The summer reading program has completed; it had increased participation over last year, but still not up to pre-covid numbers. She updated on upcoming holiday closing. Circulation counts for July 10,641. Digital circulation; 18,660.

NEW BUSINESS. None.

SUPERVISOR'S REPORT.

Appointments/Reappointments

Reappointment of John Baumann. Motion Carried. Stauffer moved, seconded by Peterson, to approve the reappointment of John Baumann to a one-year term on the Brownfield Redevelopment Authority. The term to expire on October 1, 2022.

Other Items

Watermain Cost Sharing Methodology/ Mix Path Water Service

Township Engineer presented an updated Township Watermain Cost Sharing Methodology. **Attachment A.** The methodology included a clear definition of "The Base Project" and "The Loop".

Florian suggested: that the document be named "guidance for participation and cost sharing", should be used for both commercial and resident services, emphasized that this guidance does not mandate the township to participate in water service just provides guidance if the Township was to participate, and add a question to the screening questions for extenuating circumstances.

Stone stated that he appreciated the guidance provided, but felt the township did not have a responsibility to financially participate in Mix Path, as the Township has not previously provided any financial support for water line installations.

Mix Path Water Service Participation denied. Motion Carried. Stone moved, seconded by Peterson, to reject any financial participation by the Township in providing water service to Mix Path. Service to be provided through the traditional special assessment process. Roll Call Vote: Ayes: Loar-Porter, Peterson, Smith, and Stone. Nays: Florian, Gillette and Stauffer.

Township Watermain Cost Sharing Guidance for Participation. Motion Carried. Florian moved, seconded by Gillette to approve the Township Watermain Cost Sharing Guidance for Participation with the following changes:

- Change name to Township Watermain Cost Sharing Guidance for Participation
- Remove the question- *Is this project residential* from the initial screening questions
- Add question *Are there any extenuating circumstances*
- Remove the words *Pro-rata share* in the Base Project and The Loop paragraphs.

Roll Call Vote: Ayes: Florian, Gillette, Loar-Porter, Peterson, Smith, Stauffer and Stone. Nays: None.

There was discussion on the possibility of the ARPA funds being used on Mix Path. Loar-Porter

stated according to the documents she has received on what is allowable expenses, it does not appear this project would qualify. Peterson stated that her opinion was the ARPA funds are to be spent on projects that benefit the residents as a whole not on projects that would only benefit certain people, which using the funds for a residential water line would only benefit those residents on Mix Path.

Medic 1. Current audit report is located in the Supervisor's office for anyone that would like to review.

Approval of Lakeshore Booster Fireworks Permit Application. Motion Carried. Peterson moved, seconded by Loar-Porter to approve the Fireworks Permit Application for the Lakeshore Boosters pending proof of liability insurance coverage is provided. The permit is for 8/26, 9/2, 9/24, 10/1 and 10/22. Ayes: Florian, Gillette, Loar-Porter, Peterson, Stauffer and Stone. Nays: Smith.

Community Fun Day. Community Fun Day is scheduled for Saturday, 9/11 11:00 am -4:00 pm.

Exit 23 Clean Ups.

Exit 23 clean ups are scheduled for Saturday, October 2nd. Those interested in helping can contact Glenn Youngstedt at 269-861-0596 or the Township at 269-429-1589.

CLERK'S REPORT.

July Balances.

General	\$1,949,569.95	Road	\$259,183.37
Fire	\$230,752.28	Police	\$1,021,087.50
Parks	\$21,647.84	Cemetery	\$80,455.39
Street Lighting	\$47,585.60	Building	\$534,992.20
Police Drug Fund	\$904.04	Brownfield	\$175,806.51
Township Improvement	\$334,247.31	Fire Improvement	\$199,430.25
Police Improvement	\$18,381.28	Park Improvement	\$129,255.79
Sewer Operating	\$2,097,033.50	Sewer Replacement	\$1,177,671.70
Sewer Improvement	\$657,637.16	Water Operating	\$63,605.54
Water Replacement	\$1,635,143.23	Water Improvement	\$5,847,421.51
Trust & Agency	\$15,985.41	T&A Delinquent Tax	\$563.82
Tax Fund	\$1,152,698.56	Police Bond T & A	\$509.33
Flex Spending	\$430.14		

TREASURER'S REPORT. Smith reported she would present July interest at the next meeting. Summer tax collection has begun.

PLANNING COMMISSION REPORT. Florian reported the commission had one item; Eco-Friendly Housing. Commission member Barbott was tasked with speaking with the local farmers and AG land owners. He reported to the commission that the responses in concerns about Eco-Friendly housing being allowed were all favorable and they liked the idea. Florian reported the commission should have the final draft to the Board of Trustees to review at the September meeting.

ZONING BOARD OF APPEALS REPORT. No meeting.

ASSESSOR'S REPORT. Distributed to board.

BUILDING DEPARTMENT REPORT. 4 single-family residential permits were issued in July.

There have been 18 single family residential permits issued year-to-date.

AIRPORT AUTHORITY REPORT. Distributed to board.

POLICE DEPARTMENT REPORT. Distributed to the board by e-mail.

FIRE REPORT. Chief Chiarello provided the board with a report on fire calls and activity by the department for the month.

Updated Fire Department Recruiting & Employment policy. Motion Carried. Stone moved, seconded by Peterson, to approve the updated fire department recruiting and employment policy as presented by the Chief Chiarello. **Attachment B.**

PARKS REPORT.

Community Center Splash Pad. Smith reported piping has been installed and concrete should be poured by Thursday/Friday. Once the concrete has set, they will begin installing the toys.

WATER/SEWER AUTHORITY.

Approve expense for annual Rate Design Work. Motion Carried. Staffer moved, seconded by Loar-Porter to approve an expense not to exceed \$1,900 for UFS to complete a waterwater rate design study for 2022.

Public Comments for items not on agenda.

Business owners from Lakeshore Shell and Culver's asked the board for assistance with the constant traffic and accidents that occur on Red Arrow Hwy in front of their businesses. There was discussion on the best approach, there was mention of a speed study request, the concern with this type of study is it resulting in the speed being increased. Stauffer stated he would reach out to BCRD to see what the best approach would be to address the dangerous area.

Board Member Comments. None.

ADJOURN. There being no further business, the chair adjourned the meeting at 8:17 pm.

Stacy Loar-Porter, Clerk

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