

LINCOLN CHARTER TOWNSHIP
BERRIEN COUNTY, MICHIGAN
REGULAR MEETING
May 11, 2021 @ 7:00PM

- I. CALL TO ORDER**
- II. ROLL CALL – Members:** Supervisor Dick Stauffer, Treasurer Terrie Smith, Clerk Stacy Loar-Porter, and Trustees Marc Florian, Deb Peterson, Rick Stone, and Kevin Gillette
- III. PLEDGE OF ALLEGIANCE**
- IV. PRESENTATIONS AND PROCLAMATIONS**
- V. SET / ADJUST AGENDA**
- VI PUBLIC COMMENTS ON AGENDA ITEMS**
- VII. CORRESPONDENCE**
- VIII. PUBLIC HEARING AND ACTION**
- IX. CONSENT AGENDA** – Anyone may request item/s to be pulled from the consent agenda for discussion. If left on the consent agenda, the items will be voted on by a roll call vote of the Board en mass. Then, the individual item/s will be discussed and voted upon.
 - 1. Approval of Minutes of Regular meeting of April 13, 2021.
 - 2. Payment of the bills
- X. LIBRARY REPORT**
- XI ITEMS REMOVED FROM CONSENT AGENDA FOR DISCUSSION**
- XII. ITEMS ADDED TO AGENDA UNDER SECTION V. SET/ADJUST AGENDA.**
- XIII. UNFINISHED BUSINESS**
- XIV. NEW BUSINESS**

Lincoln Charter Township Regular Meeting May 11, 2021 @ 7:00PM

XV. REPORTS

A. SUPERVISOR'S REPORT

3. Drain Commission
4. MDOT
5. Updates on Municipal Building & Property Maintenance
6. Appointments/Reappointments
 - A. Appointment of Lawrence P. Morrow as an alternate to the Zoning Board of Appeals (Due to Jerry Kelly's resignation)
7. NPDES Phase II
8. Brownfield Redevelopment Authority
9. Berrien County Road Department
10. Ordinance Enforcement
11. Litigation update
12. National Incident Management System (NIMS)
13. Other Items

Lincoln Charter Township Regular Meeting May 11, 2021 @ 7:00PM

B. CLERK'S REPORT

- 14. Book Balances
- 15. Budget Adjustments

C. TREASURER'S REPORT

D. PLANNING COMMISSION REPORT

E. ZONING BOARD OF APPEALS REPORT

F. ASSESSOR'S REPORT

G. BUILDING DEPARTMENT

H. AIRPORT AUTHORITY

I. FIRE CHIEF REPORT

J. POLICE DEPARTMENT REPORT

K. PARKS REPORT

- 16. Kinney property environmental evaluation

L. S.M.R.S.S. & W.A. (Water Authority)

XVI. PUBLIC COMMENTS FOR ITEMS NOT ON AGENDA

XVII. BOARD MEMBER COMMENTS

XVIII. ANNOUNCEMENTS

Next Township Board Meeting Tuesday June 8, 2021 at 7:00 pm

XIX. ADJOURNMENT

SUBJECT TO APPROVAL

LINCOLN CHARTER TOWNSHIP
BERRIEN COUNTY, MICHIGAN
April 13, 2021

THE REGULAR MEETING of the Lincoln Charter Township Board of Trustees was called to order on April 13, 2021, at 7:00 p.m. by Dick Stauffer, Supervisor at the Municipal Building, 2055 W. John Beers Rd, Stevensville, MI 49127.

BOARD MEMBERS PRESENT: Kevin Gillette, Stacy Loar-Porter, Deb Peterson, Terrie Smith, Richard Stauffer, and Rick Stone.

BOARD MEMBERS ABSENT: Marc Florian.

ALSO, PRESENT: Dave Austin, Township Engineer.

The PLEDGE OF ALLEGIANCE was given.

PRESENTATIONS. Recognition of the retirement of Jerry Kelly, for his 27 years of service to the Township as a member on the Zoning Board of Appeals & Board of Review.

ADJUST AGENDA.

CORRESPONDENCE. None.

APPROVAL OF CONSENT AGENDA. MOTION CARRIED. Stone moved, seconded by Peterson to approve the consent agenda.

1. Approval of minutes for the Regular Meeting of March 9, 2021. With one correction under PC, change the word attorney to planner.
2. Approve the 4/14/2021 and 3/26/2021 bills from the following funds.

General Fund	\$ 104,770.84
Parks Fund	1,826.50
Parks Capital Improvement	384.76
Cemetery Fund	419.83
Building Fund	5,004.04
Township Improvement Fund	5,056.44
Police Fund	19,589.34
Police Drug	0.00
Police Capital Improvement	0.00
Sewer Enterprise	
Sewer Operating	142,683.48
Sewer Replacement	0.00
Sewer Improvement	0.00
Water Enterprise	
Water Operating	33,930.83
Water Improvement	0.00
Road Fund	0.00
Fire Capital Improvement	0.00
TOTAL	\$313,666.06

LIBRARY REPORT. The Library Director gave update on recent events at the library. Books are now checked in and restocked at the time of drop off. They just completed an upgrade to the phone system; the transition has been smooth. Circulation for March was 16,491 and digital circulation was 22,777. Circulation is back to pre-covid numbers.

NEW BUSINESS. None.

SUPERVISOR'S REPORT.

Drain Commission.

North Lake Park Channel. Application has not been approved as of yet.

MDOT. Stauffer reported that the I-94 exit 23 Red Arrow Hwy overpass is part of the I-94 construction project that runs from Puetz to Napier. A new bridge will be installed, there will also be a wider walking path installed under the bridge.

Appointments/Reappointments.

Appointment of Morrow to Board of Review. Motion Carried. Stauffer moved, seconded by Gillette, to approve the appointment of Lawrence Morrow to the Board of Review, term to expire 12/31/22.

NPDES.

Approval of annual fee for engineering and education. Motion Carried. Stauffer moved, seconded by Gillette, to approve the annual fee for Engineering Services, annual fee \$3,000 and Public Education Plan, annual fee \$2,115, provided by Spicer Group for work pertaining to our NPDES requirements.

Berrien County Road Department. Stauffer reported that he contacted the Road Department to inquire the cost of installing 3ft. gravel sides on Notre Dame Ave. while the department was completing the planned scratch and seal work. The Road Department has not provided the cost prior to this meeting, Stauffer will bring the cost to the May meeting for Board discussion.

Exit 23 Clean up. Exit 23 clean ups are scheduled for the following Saturdays, April 17, July 17 and October 2. Those interested in helping can call Glenn Youngstedt at 269-861-0596 or at the Township Hall.

CLERK'S REPORT.

March Balances. March balances will be presented at the May meeting, the 2020/21 fiscal year is being closed and prepared for audit.

TREASURER'S REPORT. Smith reported interest earned year to date is \$65,100.92. Interest rates on investments are still very low.

PLANNING COMMISSION REPORT. The Planning Commission is proceeding to work with Williams and Works for services in developing a zoning amendment to address eco-friendly dwellings, services will not exceed \$2,500.

ZONING BOARD OF APPEALS REPORT. Met to appoint officers.

ASSESSOR'S REPORT. Distributed to board. Baumann reported there is good growth in the Township and that Board of Review went smooth.

BUILDING DEPARTMENT REPORT. 2 single-family residential permits were issued in March.

There have been 4 single family residential permits issued year-to-date.

AIRPORT AUTHORITY REPORT. Distributed to board.

POLICE DEPARTMENT REPORT. Distributed to the board by e-mail.

FIRE REPORT. Chief Chiarello provided the board with a report on fire calls and activity by the department for the month.

PARKS REPORT.

Lincoln Beach. Austin reported Southwest Michigan Planning Commission is coordinating with Matt Doss on a grant application to the National Coastal Resilience Fund for a project along the Lake Michigan Coast. Austin will be working with SWMPC to include restoration plans for Lincoln Beach. The grant offers opportunity to work fix and/or enhance the erosion in a natural way. It will be a few months before we hear if the grant is awarded.

Triple D completed the restoration promised at the beach, they mentioned they would remove the brush and stumps that have washed up on beach at no charge.

There was discussion on how to provide safe entrance to the beach for the residents. As part of the promised restoration by Triple D there is a safe path from the top of the beach area down to the water. However, there is no safe parking, the parking lot no longer exists. There was discussion on trying to make the nature area parking work for access to the beach. Residents would be allowed to park in that area and walk back to the beach. Austin and Smith will work with maintenance to see what can be done, then it will be communicated to the residents.

Soccer Complex.

Two bids were received for the completion of the gravel area of the new parking area; bids were received from Hollerbach-\$133,070.00 and L.E. Barber-\$139,568.00. Loar-Porter reminded the board both bids are over the approved budgeted amount and an adjusted will be necessary as well as a transfer of funds from General Fund to cover the expense.

Award Bid for gravel. Motion Carried. Gillette moved, seconded by Smith, to approve awarding the bid to Hollerbach.

Community Center Splash Pad.

Austin updated on the splash pad installation; B&Z will begin the prep work to install the extended drain. Township Maintenance will extend the electric and water services from the pavilion to the location for the pad. Once these items are completed the splash pad company will install the components of the splash pad. The goal is to have work completed by June, before the busy summer rentals of the community center.

WATER/SEWER AUTHORITY.

Approve 2021/22 Southwest Michigan Regional Sanitary Sewer & Water Authority Budget.

Motion carried. Smith moved, seconded by Gillette, to approve the 2021/22 SWMRSS&A budget.

Smith reported the Authority is working on identifying all the 16,20 & 24 " lines within the townships, to make sure the Authority is listed as the owner of the lines.

Public Comments for items not on agenda. None.

Board Member Comments. None.

ADJOURN. There being no further business, the chair adjourned the meeting at 7:42 pm.

Stacy Loar-Porter, Clerk

Certified Copy

**LINCOLN CHARTER TOWNSHIP
PLANNING COMMISSION**

Regular Meeting
May 3, 2021

Chairman Mike Freehling called the regular meeting of the Planning Commission to order at 6:00 p.m. on Monday, May 3, 2021 in the meeting room of the Municipal Building, 2055 West John Beers Road, Stevensville, Michigan 49127.

CALL TO ORDER

ROLL CALL

Present: Mike Freehling, Tony Korican, Charlie Olszewski, Marc Florian, Glenn Youngstedt and Chris Miller.

Absent: Andy Barbott.

Also, present: Building Official James Pheifer, and Recorder, Judy Dunlap.

ADDITIONS TO AND APPROVAL OF THE AGENDA – None.

APPROVAL OF MINUTES

Olszewski, seconded by **Youngstedt** motioned to approve the minutes of the regular meeting minutes of April 5, 2021 as e-mailed. No discussion. All Ayes. Motion carried.

DEPARTMENT OF BUILDING SAETY

The Department of Building Safety, year to date has issued 14 permits for single family dwellings, last year there were 4. For the month of April 2021 there were 10 permits issued for single family dwellings. For the month of April 2020 there was 0 permits issued for single family dwellings.

At this time last year, house construction values alone totaled \$854,915. This year they are at \$3,846,041.

In 2021, total construction (building, electrical, mechanical, plumbing) permits for Commercial, Industrial, Agricultural and Residential districts estimated total values are at \$8,020,097. In 2020, total construction values were at \$1,566,301.

In the month of April there were 277 inspections made on (building, electrical, mechanical, plumbing, and rentals).

NEW BUSINESS – None.

UNFINISHED BUSINESS

Discuss eco-friendly housing.

Freehling stated that he has signed the contract with Williams & Works to proceed with the Eco-Friendly housing proposal. We should expect a draft in a couple of months.

Olszeski noted that South Bend is looking to build a 5-acre development with eco-friendly homes.

PUBLIC COMMENTS

None.

CORRESPONDENCE

None.

ADJOURNMENT

There being no further business, the meeting adjourned at 6:09 p.m.

The next regularly scheduled planning commission meeting will be held on June 7, 2021 at 6:00 p.m.

LINCOLN CHARTER TOWNSHIP

TO: Lincoln Charter Township Board of Trustees

DATE: May 1, 2021

SUBJECT: April 2021 Department Report

The following information summarizes the operations of the Assessor's Office during April 2021:

- **Public Act 115 – Principal Residence Exemption (PRE)** – The deadline for filing a new 2021 Principal Residence Exemption in Lincoln Township is June 1 of the current year. We have received several new exemptions and will continue to process new PRE exemptions until June 1st.
- **Residential Property Valuation for 2021** – The Assessor's Office has begun the analysis of the residential sales occurring from April 1, 2019 to March 31, 2021 to determine what the anticipated sales/assessment ratio will be for the 2022 assessment roll. The Berrien County Equalization Department will finalize their study around June 1, 2021. The preliminary analysis has shown an increase in residential values of about 3% for 2022.
- **Field Work & New Construction** – The Assessor's Office began reviewing and updating residential and commercial properties as well as reviewing current residential listings. We have started to visit new construction completed during the winter and early spring. Throughout the summer I will be visiting and reviewing residential, commercial, agricultural and industrial properties and updating our records to insure our continued assessing accuracy.

Respectfully submitted,



John Baumann
Township Assessor

From: Department of Building Safety
To: Board of Trustees
CC: Planning Commission
Date: 05/11/21

The Department of Building Safety, year to date has issued 14 permits for single family dwellings, last year there were 4. For the month of April 2021 there were 10 permits issued for single family dwellings. For the month of April 2020 there was 0 permits issued for single family dwellings.

At this time last year, house construction values alone totaled \$854,915. This year they are at \$3,846,041.

In 2021, total construction (building, electrical, mechanical, plumbing) permits for Commercial, Industrial, Agricultural and Residential districts estimated total values are at \$8,020,097. In 2020, total construction values were at \$1,566,301.

In the month of April there were 277 inspections made on (building, electrical, mechanical, plumbing, and rentals).

Respectfully Submitted,

James L. Pheifer, CBCO
Certified Building Code Official

SOUTHWEST MICHIGAN REGIONAL AIRPORT AUTHORITY MEETING

April 29, 2021 9:30 A.M.

Airport Conference Room

1. Agenda Amendments:

None

2. Authority Members Present:

Pat Preston (SJC), John Chaddock (SJC), Brandon Cerecke (LCT), Don McAlhany (LCT), Ted Kalin (RT), Ellis Mitchell (BHC), Melissa Hahn (SJCT) Rosie Hudson (BCT)

Authority Members Absent:

Adam Wade (RT), Deb Boothby (BCT), Alex Little (BHC) Tim Dyer (SJCT)

Staff Present:

Vincent DesJardins, Patrick Corteville

Others Present:

3. APPROVAL OF MINUTES

The March 2021 minutes were provided in the board pack. Cerecke made a motion to approve the minutes. Preston Supported. Motion passed.

4. TREASURER'S REPORT

Salesberry presented the bills from February/March 2021 for \$103,508.30 Preston made a motion to approve the bills. Mitchell supported. Motion passed.

5. Airport Director's Report

The Director's calendar of events, covering last month and this month, were included in the board pack.

Spring

We got pretty lucky with our last little spat of snow and we have already started mowing.

Equipment

We were able to trade our three-axle trailer for an upgraded Bobcat Track unit.

LWF

LWF will be holding their annual event at the location down by the river June 18th – 20th. This year's theme is "Korea, the Forgotten War".

Cornerstone Alliance

Met with Cornerstone to share some potential layouts and possible future developments as well as help fill out a proposal to an aerospace manufacturer.

Harbor

The airport will again be accepting the sand dredged from the St. Joseph River.

6. COMMITTEE REPORTS

A. Building and Maintenance Committee Report

Patrick Corteville

The monthly maintenance report was included in the board pack.

B. Finance Committee Report Vincent DesJardins
DesJardins presented the current 2020/21 P&L report. Discussion followed.

7. OLD BUSINESS

A. Accounts Receivable Vince DesJardins
None that we are concerned with at this time.

B. New Hangars Vince DesJardins
Aircraft have started to move in. 21 people are utilizing the 10% discount. A motion was made by Hahn to continue allowing a 10% discount when rent is paid in full at the beginning of the fiscal year, discussion followed. Preston and Cerecke recused themselves from the vote. Hahn, Mitchell, and Hudson voted in favor of the motion, Kalin voted no, motion passed.

C. SJHS "Lockout" Vince DesJardins
The parents of the SJHS Seniors selected the airport as their outdoor venue to host an event for this year's senior class following their graduation ceremony. The airport offers a secure, well-lit location with ample outdoor space. DesJardins updated the board on a layout plan, discussion followed.

8. NEW BUSINESS

A.

9. CORRESPONDENCE

None

10. PUBLIC COMMENT

None

11. BOARD COMMENTS

Next month we would like to discuss removing of the fenced in parking lot, possible solution or uses for the space.

ADJOURNMENT

Cerecke made a motion to adjourn the meeting at 10:35am, support by Hudson. Motion Passed.

Respectively Submitted:

Approved by:

_____03/19/2021

Board Secretary: _____Date_____

Southwest Michigan Regional Airport Profit & Loss Budget vs. Actual July 2020 through June 2021

	Jul '20 - Jun 21	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
000.407 · Millage BEH-City	16,666.70	20,000.00	-3,333.30	83.3%
000.408 · Millage - St Joe City	101,260.00	124,000.00	-22,740.00	81.7%
000.409 · Millage - St Joe Township	36,208.50	45,000.00	-8,791.50	80.5%
000.410 · Millage - Lincoln	57,439.00	71,000.00	-13,561.00	80.9%
000.411 · Millage - Benton Township	35,270.00	43,600.00	-8,330.00	80.9%
000.412 · Millage - Royalton Township	23,354.10	28,800.00	-5,445.90	81.1%
000.600 · Fuel Sales, Whirlpool	67,062.32	540,000.00	-472,937.68	12.4%
000.601 · Fuel Sales/Comm - Skyway	10,857.30	9,000.00	1,857.30	120.6%
000.655 · Landing Fees	0.00	9,000.00	-9,000.00	0.0%
000.663 · Snow Removal/ JLL	5,000.00	5,000.00	0.00	100.0%
000.664 · T - Hangar Rent	50,407.63	45,000.00	5,407.63	112.0%
000.665 · T - Hangar Rent/Elec 41-70	25,387.00	40,000.00	-14,613.00	63.5%
000.667 · Hangar Lease	54,771.40	62,000.00	-7,228.60	88.3%
000.668 · Terminal Space	9,713.00	12,000.00	-2,287.00	80.9%
000.669 · Counter Space	743.91	989.28	-245.37	75.2%
000.670 · Snow Removal/WP	3,452.20	4,000.00	-547.80	86.3%
000.671 · Refund/Overpayment	0.00	0.00	0.00	0.0%
000.672 · FF Discount Sales Tax	493.60	250.00	243.60	197.4%
000.673 · Sale of Fixed Asset	3,500.00			
000.675 · Fuel Sales/ Comm	0.00	0.00	0.00	0.0%
000.676 · Misc. Revenue/Reimbursement	973.53	1,000.00	-26.47	97.4%
000.678 · Land Rent - Skyway	524.15	525.00	-0.85	99.8%
000.679 · Land Rent - Kenco Leasing	4,574.36	4,569.00	5.36	100.1%
000.681 · Land Rent - Whirlpool	75,700.87	85,000.00	-9,299.13	89.1%
000.683 · Land Rent - Hangars	5,962.94	9,000.00	-3,037.06	66.3%
000.684 · Land Rent - Dominionm Bros.	3,088.25	3,088.25	0.00	100.0%
000.685 · Car Rental Parking	1,188.00	1,425.60	-237.60	83.3%
000.686 · Vending Machine/Telephone	250.00	400.00	-150.00	62.5%
000.687 · Advertising Space	0.00	0.00	0.00	0.0%
000.688 · Misc. Terminal Rent	0.00	500.00	-500.00	0.0%
000.689 · Account Interest	575.32	100.00	475.32	575.3%
000.700 · State of Michigan Sales/W/H Ref	-5,412.69			
539.32 · Cares Grant	69,000.00			
672.00 · Returned Check Charges	0.00	10.00	-10.00	0.0%
Total Income	658,011.39	1,165,257.13	-507,245.74	56.5%
Gross Profit	658,011.39	1,165,257.13	-507,245.74	56.5%
Expense				
Non-Grant Projects in ProgressX				
739.60 · T-Hangar Row 51-	0.00	25,000.00	-25,000.00	0.0%
Total Non-Grant Projects in ProgressX	0.00	25,000.00	-25,000.00	0.0%
1005 · Bank Service Charges	0.00	10.00	-10.00	0.0%
537.704 · Salary - Full Time	165,636.43	205,000.00	-39,363.57	80.8%
537.705 · Salaries - Part Time	18,991.22	110,000.00	-91,008.78	17.3%
537.706 · Overtime	936.04	5,000.00	-4,063.96	18.7%
537.707 · Bonus	4,098.62	5,000.00	-901.38	82.0%
537.708 · Employee Medicare	2,580.30	5,000.00	-2,419.70	51.6%
537.709 · Employee Social Security Tax	11,033.01	18,290.00	-7,256.99	60.3%
537.710 · Health Insurance	4,704.43	20,000.00	-15,295.57	23.5%
537.712 · Workers' Comp	460.00	3,471.00	-3,011.00	13.3%
537.713 · Sick Leave	0.00	500.00	-500.00	0.0%
537.714 · Unemployment	11.00	1,000.00	-989.00	1.1%
537.726 · Fuel Farm Fuel Purchases	115,922.11	450,000.00	-334,077.89	25.8%
537.727 · Snow Removal Supplies	0.00	7,000.00	-7,000.00	0.0%
537.728 · Misc. Eqp/Supls/Auto Supp/safe	0.00	0.00	0.00	0.0%
537.729 · Office Computer/Software/Equip	1,830.96	3,000.00	-1,169.04	61.0%
537.730 · Maint of Safty Eqmt/Calibratn	0.00	1,200.00	-1,200.00	0.0%
537.731 · Supplies - Office	1,085.60	3,000.00	-1,914.40	36.2%
537.732 · Equipment - Rental	135.00	2,000.00	-1,865.00	6.8%
537.735 · Telecom/Media	4,544.62	8,000.00	-3,455.38	56.8%
537.736 · Vending Machine	352.36	400.00	-47.64	88.1%
537.737 · Custodial Supplies	1,652.63	2,000.00	-347.37	82.6%
537.738 · Interest/Fees	0.00	100.00	-100.00	0.0%
537.740 · Postage	10.32	550.00	-539.68	1.9%
537.741 · Uniforms	0.00	3,000.00	-3,000.00	0.0%
537.742 · Supplies - Maintenance	1,961.31	3,000.00	-1,038.69	65.4%
537.800 · Fuel Farm Maintenance Expense	41.31	4,000.00	-3,958.69	1.0%
537.802 · Fuel & Oil	15,687.45	30,000.00	-14,312.55	52.3%
537.803 · Gas - Terminal	2,982.68	5,500.00	-2,517.32	54.2%
537.804 · Gas - Maintenance	3,638.39	6,500.00	-2,861.61	56.0%
537.805 · Lights - Terminal	14,544.68	16,000.00	-1,455.32	90.9%
537.806 · Lights - Maintenance	2,274.58	4,000.00	-1,725.42	56.9%

**Southwest Michigan Regional Airport
Profit & Loss Budget vs. Actual
July 2020 through June 2021**

	Jul '20 - Jun 21	Budget	\$ Over Budget	% of Budget
537.807 · Lights - Misc	4,762.38	8,350.00	-3,587.62	57.0%
537.809 · Water - Terminal	2,107.47	3,500.00	-1,392.53	60.2%
537.810 · Water - Maintenance	2,274.75	3,500.00	-1,225.25	65.0%
537.812 · Maintenance - Radio	81.76	3,000.00	-2,918.24	2.7%
537.813 · Winter Maintenance	5,755.27	10,000.00	-4,244.73	57.6%
537.814 · Summer Maintenance	2,609.77	10,000.00	-7,390.23	26.1%
537.815 · Misc Maintenance	5,070.48	12,000.00	-6,929.52	42.3%
537.816 · Maintenance - Buildings	5,724.35	10,000.00	-4,275.65	57.2%
537.817 · Maintenance - T-Hangar	2,083.30	5,000.00	-2,916.70	41.7%
537.818 · Maintenance - Bldg/Office Eqpt.	1,569.00	2,500.00	-931.00	62.8%
537.820 · Maintenance - Airfield	14,446.86	23,000.00	-8,553.14	62.8%
537.822 · Insurance & Bonds	48,543.83	37,825.20	10,718.63	128.3%
537.823 · Professional Services - Other	8,000.00	15,000.00	-7,000.00	53.3%
537.824 · Audit Expense	9,000.00	11,000.00	-2,000.00	81.8%
537.825 · Legal Svc/Business	0.00	5,000.00	-5,000.00	0.0%
537.828 · Waste Disposal	1,078.60	3,000.00	-1,921.40	36.0%
537.830 · Dues, Subs, Licence & Fees	9,735.00	2,000.00	7,735.00	486.8%
537.831 · Marketing & Promotion PR	125.00	4,000.00	-3,875.00	3.1%
537.832 · Meeting exp/hospitality/Meals	65.76	2,000.00	-1,934.24	3.3%
537.834 · Travel Expense	0.00	2,000.00	-2,000.00	0.0%
537.835 · Conference	0.00	5,000.00	-5,000.00	0.0%
537.901 · Taxes, Misc/Assessments	1,587.71	11,000.00	-9,412.29	14.4%
537.965 · Reconciliation Discrepancies	0.00	24.00	-24.00	0.0%
538.837 · Training	61.02	3,500.00	-3,438.98	1.7%
538.983 · Lightning Strik 7/2019	0.00	15,333.48	-15,333.48	0.0%
900.00 · Depreciation	0.00	0.00	0.00	0.0%
901.970 · Machinery & Equip(captl item)	0.00	10,203.45	-10,203.45	0.0%
Total Expense	499,797.36	1,165,257.13	-665,459.77	42.9%
Net Ordinary Income	158,214.03	0.00	158,214.03	100.0%
Net Income	158,214.03	0.00	158,214.03	100.0%

Fire Chiefs Report for April 2021

The following is a summary of my activity for the month and is not intended to be all inclusive of my activity.

Administrative-Operations:

- Continued with Vehicle Maintenance program.
- Continued with Station Maintenance program.
- Attended/hosted monthly Chief's meeting.
- Attended the Department monthly meeting.
- Completed monthly officer training course online.
- Instructed two monthly trainings.
 - Search and Rescue
 - Station duty/Truck Checks
- Attended Medic 1 meeting
- Continued Business Inspection Program
 - No Issues
 - Still Practicing Covid-19 regulation
- Continued Rental Inspections
 - Only conducting inspections in apartments
- Attended a controlled burn with Royalton Twp. Fire

We responded to **20** calls for Service in April, notable calls were:

- Personal Injury Accident on Glenlord on April 2nd
- Large Grass fire on April 4th
- Personal Injury Accident on I94 on April 18th
- Structure Fire at Crownpointe on April 11th

Year to date calls – 71

Station / Apparatus Maintenance:

We continue to ensure the Fire Station and Apparatus are properly maintained. Notable items:

- 4260 had a pump issued fixed that was covered by manufacture.
- Completed yearly waxing of all apparatus
- All trucks and equipment are in good working order.
 - Pump and Ladder testing in May

Fire Chief - Brandon Chiarello