

LINCOLN CHARTER TOWNSHIP
BERRIEN COUNTY, MICHIGAN
April 13, 2021

THE REGULAR MEETING of the Lincoln Charter Township Board of Trustees was called to order on April 13, 2021, at 7:00 p.m. by Dick Stauffer, Supervisor at the Municipal Building, 2055 W. John Beers Rd, Stevensville, MI 49127.

BOARD MEMBERS PRESENT: Kevin Gillette, Stacy Loar-Porter, Deb Peterson, Terrie Smith, Richard Stauffer, and Rick Stone.

BOARD MEMBERS ABSENT: Marc Florian.

ALSO, PRESENT: Dave Austin, Township Engineer.

The PLEDGE OF ALLEGIANCE was given.

PRESENTATIONS. Recognition of the retirement of Jerry Kelly, for his 27 years of service to the Township as a member on the Zoning Board of Appeals & Board of Review.

ADJUST AGENDA.

CORRESPONDENCE. None.

APPROVAL OF CONSENT AGENDA. MOTION CARRIED. Stone moved, seconded by Peterson to approve the consent agenda.

1. Approval of minutes for the Regular Meeting of March 9, 2021. With one correction under PC, change the word attorney to planner.
2. Approve the 4/14/2021 and 3/26/2021 bills from the following funds.

General Fund	\$ 104,770.84
Parks Fund	1,826.50
Parks Capital Improvement	384.76
Cemetery Fund	419.83
Building Fund	5,004.04
Township Improvement Fund	5,056.44
Police Fund	19,589.34
Police Drug	0.00
Police Capital Improvement	0.00
Sewer Enterprise	
Sewer Operating	142,683.48
Sewer Replacement	0.00
Sewer Improvement	0.00
Water Enterprise	
Water Operating	33,930.83
Water Improvement	0.00
Road Fund	0.00
Fire Capital Improvement	0.00
TOTAL	\$313,666.06

LIBRARY REPORT. The Library Director gave update on recent events at the library. Books are now checked in and restocked at the time of drop off. They just completed an upgrade to the phone system; the transition has been smooth. Circulation for March was 16,491 and digital circulation was 22,777. Circulation is back to pre-covid numbers.

NEW BUSINESS. None.

SUPERVISOR'S REPORT.

Drain Commission.

North Lake Park Channel. Application has not been approved as of yet.

MDOT. Stauffer reported that the I-94 exit 23 Red Arrow Hwy overpass is part of the I-94 construction project that runs from Puetz to Napier. A new bridge will be installed, there will also be a wider walking path installed under the bridge.

Appointments/Reappointments.

Appointment of Morrow to Board of Review. Motion Carried. Stauffer moved, seconded by Gillette, to approve the appointment of Lawrence Morrow to the Board of Review, term to expire 12/31/22.

NPDES.

Approval of annual fee for engineering and education. Motion Carried. Stauffer moved, seconded by Gillette, to approve the annual fee for Engineering Services, annual fee \$3,000 and Public Education Plan, annual fee \$2,115, provided by Spicer Group for work pertaining to our NPDES requirements.

Berrien County Road Department. Stauffer reported that he contacted the Road Department to inquire the cost of installing 3ft. gravel sides on Notre Dame Ave. while the department was completing the planned scratch and seal work. The Road Department has not provided the cost prior to this meeting, Stauffer will bring the cost to the May meeting for Board discussion.

Exit 23 Clean up. Exit 23 clean ups are scheduled for the following Saturdays, April 17, July 17 and October 2. Those interested in helping can call Glenn Youngstedt at 269-861-0596 or at the Township Hall.

CLERK'S REPORT.

March Balances. March balances will be presented at the May meeting, the 2020/21 fiscal year is being closed and prepared for audit.

TREASURER'S REPORT. Smith reported interest earned year to date is \$65,100.92. Interest rates on investments are still very low.

PLANNING COMMISSION REPORT. The Planning Commission is proceeding to work with Williams and Works for services in developing a zoning amendment to address eco-friendly dwellings, services will not exceed \$2,500.

ZONING BOARD OF APPEALS REPORT. Met to appoint officers.

ASSESSOR'S REPORT. Distributed to board. Baumann reported there is good growth in the Township and that Board of Review went smooth.

BUILDING DEPARTMENT REPORT. 2 single-family residential permits were issued in March.

There have been 4 single family residential permits issued year-to-date.

AIRPORT AUTHORITY REPORT. Distributed to board.

POLICE DEPARTMENT REPORT. Distributed to the board by e-mail.

FIRE REPORT. Chief Chiarello provided the board with a report on fire calls and activity by the department for the month.

PARKS REPORT.

Lincoln Beach. Austin reported Southwest Michigan Planning Commission is coordinating with Matt Doss on a grant application to the National Coastal Resilience Fund for a project along the Lake Michigan Coast. Austin will be working with SWMPC to include restoration plans for Lincoln Beach. The grant offers opportunity to work fix and/or enhance the erosion in a natural way. It will be a few months before we hear if the grant is awarded.

Triple D completed the restoration promised at the beach, they mentioned they would remove the brush and stumps that have washed up on beach at no charge.

There was discussion on how to provide safe entrance to the beach for the residents. As part of the promised restoration by Triple D there is a safe path from the top of the beach area down to the water. However, there is no safe parking, the parking lot no longer exists. There was discussion on trying to make the nature area parking work for access to the beach. Residents would be allowed to park in that area and walk back to the beach. Austin and Smith will work with maintenance to see what can be done, then it will be communicated to the residents.

Soccer Complex.

Two bids were received for the completion of the gravel area of the new parking area; bids were received from Hollerbach-\$133,070.00 and L.E. Barber-\$139,568.00. Loar-Porter reminded the board both bids are over the approved budgeted amount and an adjusted will be necessary as well as a transfer of funds from General Fund to cover the expense.

Award Bid for gravel. Motion Carried. Gillette moved, seconded by Smith, to approve awarding the bid to Hollerbach.

Community Center Splash Pad.

Austin updated on the splash pad installation; B&Z will begin the prep work to install the extended drain. Township Maintenance will extend the electric and water services from the pavilion to the location for the pad. Once these items are completed the splash pad company will install the components of the splash pad. The goal is to have work completed by June, before the busy summer rentals of the community center.

WATER/SEWER AUTHORITY.

Approve 2021/22 Southwest Michigan Regional Sanitary Sewer & Water Authority Budget.

Motion carried. Smith moved, seconded by Gillette, to approve the 2021/22 SWMRSS&A budget.

Smith reported the Authority is working on identifying all the 16,20 & 24 " lines within the townships, to make sure the Authority is listed as the owner of the lines.

Public Comments for items not on agenda. None.

Board Member Comments. None.

ADJOURN. There being no further business, the chair adjourned the meeting at 7:42 pm.

Stacy Loar-Porter, Clerk

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