

LINCOLN CHARTER TOWNSHIP
BERRIEN COUNTY, MICHIGAN
March 9, 2021

THE REGULAR MEETING of the Lincoln Charter Township Board of Trustees was called to order on March 9, 2021, at 7:00 p.m. by Dick Stauffer, Supervisor at the Municipal Building, 2055 W. John Beers Rd, Stevensville, MI 49127.

BOARD MEMBERS PRESENT: Marc Florian, Stacy Loar-Porter, Deb Peterson, Terrie Smith, Richard Stauffer, and Rick Stone.

BOARD MEMBERS ABSENT: Kevin Gillette.

ALSO, PRESENT: None.

The PLEDGE OF ALLEGIANCE was given.

PRESENTATIONS. None.

ADJUST AGENDA.

CORRESPONDENCE. Jerry Kelly's resignation letter from Zoning Board of Appeals and Board of Review. Kelly served on both boards for 27 years and was the chair on ZBA for 20 years.

PUBLIC HEARING

Budget Public Hearing. Motion Carried. Peterson moved, seconded by Stone, to open the budget public hearing, 7:02 pm.

Loar-Porter presented a PowerPoint Presentation reviewing the 2021-22 budget. **Attachment A.**

Close Public Hearing at 7:15 pm. Motion Carried.

Resolution to Approve 2021-2022 Budget, wages, and Set 2021 Millage Rates. Motion Carried.

Moved by Peterson, seconded by Stone, to approve the resolution to adopt the annual budget and to set the 2021 millage rates pursuant to the General Appropriations Act, and approve the 2021-2022 wage schedules. *Resolution # 21-2. Attachment B.* Roll Call vote: Ayes: Florian, Loar-Porter, Peterson, Smith, Stauffer and Stone. Nays: None.

APPROVAL OF CONSENT AGENDA. MOTION CARRIED. Stone moved, seconded by Peterson to approve the consent agenda.

1. Approval of minutes for the Regular Meeting of February 9, 2021.
2. Approval of minutes for the Special Meeting of February 23, 2021.
3. Approve the 3/10/2021 and 2/25/2021 bills from the following funds.

General Fund	\$ 100,413.07
Parks Fund	6,948.15
Parks Capital Improvement	0.00
Cemetery Fund	1,222.71
Building Fund	19,599.91
Township Improvement Fund	28,884.58

Police Fund	32,821.12
Police Drug	0.00
Police Capital Improvement	0.00
Sewer Enterprise	
Sewer Operating	179,322.93
Sewer Replacement	0.00
Sewer Improvement	0.00
Water Enterprise	
Water Operating	196,649.93
Water Improvement	0.00
Road Fund	0.00
Fire Capital Improvement	0.00
TOTAL	\$565,862.40

LIBRARY REPORT. The Library Director gave update on recent events at the library. They are hoping to be able to provide limited in person events by later this year. They have a Lego program beginning and also their annual Fantasy Baseball League. Book drops are now open 24/7. The Library Board has an opening for a Trustee, those interested can contact Jessica at the library. Circulation for February was 14,569 and digital circulation was 20,751.

NEW BUSINESS. None.

SUPERVISOR'S REPORT.

Drain Commission.

North Lake Park Channel. Application has not been approved as of yet.

Berrien County Road Department. The department is holding a Public Hearing for the road abandonment of 215' of Oak Lane on 3/30/21 at 9:00 am.

Trash Passes. Motion Carried. Peterson moved, seconded by Stone, to approve no charge trash days for April 3,10,17, and 24 with one pass per household, and for October 23 and 30 and November 6 and 13.

Exit 23 Clean up. Exit 23 clean ups are scheduled on Saturdays for April 17, July 17 and October 2. Those interested in helping can call Glenn Youngstedt at 269-861-0596 or at the Township Hall.

Berrien County Resolution. The Berrien County Board of Commissioner's approved a Resolution to Governor Whitmer requesting new regional approaches to Covid-19 business guidelines.

Appointment of Emergency Liaison for Lincoln Charter Township. Motion Carried. Stone moved, seconded by Smith, to approve Supervisor Stauffer as the Primary Emergency Management Liaison for Lincoln Charter Township in accordance with the Michigan Emergency Management Act. **Attachment C.**

Donated Park Property. Jack Kinney is donating 1.25 acres of property to the Township to be used as park property, it will be used to create a linear path from Rudnick. The property contains half of an old county bridge, Bosch owns the other half. The surrounding property owners are in agreement to allow an easement for the public. The property is included in a Super Fund. Florian reported that there is a provision that as long there is a mitigating plan and we are not contributing to contamination you are exempt from liability. He feels it is a good and safe acquirement.

Approval of Donation. Approved. Stauffer moved, seconded by Smith to accept the 1.25 acres of land

through a donation from Jack Kinney at a value of \$10,000 to be used to create a linear park path. Ayes: Florian, Loar-Porter, Peterson, Smith, Stauffer and Stone. Nays: None.

CLERK'S REPORT.

February balances.

General	\$1,115,565.34	Road	\$131,861.30
Police	\$19,687.19	Parks	\$10,471.71
Cemetery	\$29,512.38	Street Lighting	\$43,610.32
Building	\$482,310.50	Police Drug	\$902.50
Township Improvement	\$143,188.92	Fire Dept. Improvement	\$252,878.67
Police Improvement	\$1,755.25	Park Improvement	\$127,045.97
Sewer Operating	\$1,540,074.13	Sewer Replacement	\$1,176,778.20
Sewer Improvement	\$657,247.61	Water Operating	\$69,172.37
Water Replacement	\$1,634,319.78	Water Improvement	\$5,844,489.31
Trust & Agency	\$53,348.93	Tax Collection	\$4,713,231.81
T&A Delinquent Tax	\$8,964.51	Flex Spending	\$557.04
Police Bond T & A	\$509.23		

TREASURER'S REPORT. Smith reported interest earned year to date is \$63,330.48. The Treasurer's department is working on settlement with the County. The Township sold 95 dog licenses this year.

PLANNING COMMISSION REPORT. Florian reported the commission reviewed the final site plan for the new Kubota store, all conditions were met. The subcommittee presented the report findings on the Eco-Friendly dwellings. The committee addressed the why's, how's and where's. **Attachment D.**

The consensus of the board was for the committee to move forward with engaging the township attorney in developing an ordinance. Florian reported they will contact attorney and get a cost and timeframe to report back to the board.

ZONING BOARD OF APPEALS REPORT. No meeting was held.

ASSESSOR'S REPORT. Distributed to board.

BUILDING DEPARTMENT REPORT. 1 single-family residential permit was issued in February. There have been 2 single family residential permits issued year-to-date.

AIRPORT AUTHORITY REPORT. Distributed to board.

POLICE DEPARTMENT REPORT. Distributed to the board by e-mail.

FIRE REPORT. Chief Chiarello provided the board with a report on fire calls and activity by the department for the month.

PARKS REPORT. Facilities will begin to open 4/1. Florian asked if there was discussion on opening Lincoln Beach. Smith stated she was going to work with maintenance and the engineer to make sure it was safe to open. There is a parking issue however, as the parking lot has all washed away. There was discussion of looking into using/opening more of the nature trail area up for parking. Residents would have to walk from there to the beach, but at least could provide use of the beach.

WATER/SEWER AUTHORITY. Smith emailed minutes to the board. The authority is working on ensuring all the major water lines within Lincoln, Royalton and St. Joseph Townships list the authority as the owner.

Public Comments for items not on agenda. None.

Board Member Comments. Florian asked if the Road Department would be cutting in the 3ft gravel sides on Notre Dame with the repave the road, Stauffer stated he believed so, but would confirm.

ADJOURN. There being no further business, the chair adjourned the meeting at 8:02 pm.

Stacy Loar-Porter, Clerk

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