

LINCOLN CHARTER TOWNSHIP  
BERRIEN COUNTY, MICHIGAN  
June 9, 2020

THE REGULAR MEETING of the Lincoln Charter Township Board of Trustees was called to order on June 9, 2020, at 7:00 p.m. by Dick Stauffer, Supervisor, via Anytime Meeting virtual host. Notice with information was posted.

BOARD MEMBERS PRESENT: Marc Florian, Stacy Loar-Porter, Tom Norbey, Deb Peterson, Terrie Smith, Richard Stauffer, and Rick Stone.

BOARD MEMBERS ABSENT: None.

ALSO PRESENT: None.

The PLEDGE OF ALLEGIANCE was given.

**PRESENTATIONS.** None.

**ADJUST AGENDA.** None.

**PUBLIC COMMENT ON AGENDA ITEMS.** None.

**CORRESPONDENCE.** Letter from the City of St. Joseph announcing a 6.9% water rate increase effective in September.

**APPROVAL OF CONSENT AGENDA. MOTION CARRIED.** Stone moved, seconded by Norbey to approve the consent agenda.

1. Approval of minutes for the Regular Meeting of May 12, 2020
2. Approve the 6/10/2020 and 5/27/2020 bills from the following funds.

General Fund	\$ 97,343.26
Parks Fund	4,444.67
Parks Capital Improvement	53,319.52
Cemetery Fund	1,796.08
Building Fund	10,426.91
Township Improvement Fund	11,950.37
Police Fund	35,083.84
Police Capital Improvement	0.00
Sewer Enterprise	
Sewer Operating	169,433.37
Sewer Replacement	1,887.35
Sewer Improvement	1,157.40
Water Enterprise	
Water Operating	111.87
Water Improvement	0.00
Road Fund	0.00
Fire Capital Improvement	0.00
TOTAL	386,954.64

**LIBRARY REPORT.** Library Board President, Linda Stocker, gave an update on the Library. The

library opened for in-person business in 6/8. They were one of the first in the state to be ready to open. They are providing curb-side services as well. All return materials are quarantined for 7 days prior to being checked in and sorted for re-shelving. Protective barriers have been installed at the front desk and children's desk.

**NEW BUSINESS.** None.

### **SUPERVISOR'S REPORT.**

#### **Drain Commission.**

The Board of Determination for engineering work on the Grand Mere Drain (986 parcels) has been scheduled for July 8<sup>th</sup> at 10:00 am and at 2:00 pm for the Wahl Drain (204 parcels). The meetings will be virtual.

#### **Other Items.**

**Exit 23 Clean up.** Exit 23 clean ups are scheduled on Saturdays July 18 and September 26. Those interested in helping can call Glenn Youngstedt at 269-861-0596 or at the Township Hall.

**Trash Passes.** Trash pass days at Reliable have been rescheduled for June 13, 20 and 27. Passes are available for pick up at the Township Hall on June 8<sup>th</sup>.

**Ballard Invoice. Motion Carried.** Stauffer moved, seconded by Norbey, to approve an expense of \$400 to Perry Ballard Himself for work on the newsletter article. Norbey requested that we consider other sources if we sought assistance for the newsletter in the future.

### **CLERK'S REPORT.**

#### **May balances.**

General	\$1,746,042.51	Road	\$382,976.92
Police	\$884,144.18	Parks	\$66,137.72
Cemetery	\$63,217.42	Street Lighting	\$42,841.95
Building	\$401,508.07	Police Drug	\$899.23
Township Improvement	\$186,540.60	Fire Dept. Improvement	\$332,614.71
Police Improvement	\$283.21	Park Improvement	\$194,698.06
Sewer Operating	\$1,381,477.92	Sewer Replacement	\$1,221,019.83
Sewer Improvement	\$656,267.92	Water Operating	\$118,313.74
Water Replacement	\$1,641,467.15	Water Improvement	\$5,924,810.90
Trust & Agency	\$38,713.89	Tax Collection	\$16,689.91
T&A Delinquent Tax	\$1,195.91	Flex Spending	\$5,654.04
Police Bond T & A	\$509.07	Brownfield	\$76,979.99

#### **August Primary Election**

Due to COVID we have to make a temporary move on precinct 5 and 6. Precinct 6, the area is too small to spread the voting booths 6 feet apart. Precinct 5, the Pilgram Church Board chose not to allow us access due to COVID, but hope to have us back in November.

**Temporary Precinct 6 location change. Motion Carried.** Loar-Porter moved, seconded by Peterson, to approve the resolution for a temporary precinct location change for the August 4, 2020 Primary Election for Precinct 6. The location for the August 4, 2020 election will be Berrien County Baptist Church, 5940 St. Joseph Ave, Stevensville. **Attachment A. Resolution #20-7.** Roll Call Vote: Ayes: Florian, Loar-Porter, Norbey, Peterson, Smith, Stauffer and Stone.

**Temporary Precinct 5 location change. Motion Carried.** Loar-Porter moved, seconded by Norbey, to approve the resolution for a temporary precinct location change for the August 4, 2020 Primary Election for Precinct 5. The location for the August 4, 2020 election will be Anchor Church of God, 5020 Cleveland Ave., Stevensville. **Attachment A. Resolution #20-9.** Roll Call Vote: Ayes: Florian, Loar-Porter, Norbey, Peterson, Smith, Stauffer and Stone.

**Township Liability Insurance.**

The Township's liability insurance coverage renews 7/1. Loar-Porter sought proposals from Par Plan/Tokio Marine (current carrier) and Hartleb Agency/EMC. EMC was slightly higher in cost, however the coverage available was better and suits the townships needs. Peterson stated the lack of coverage and claims support from Tokio Marine the last few years has not been good at all.

**TREASURERS REPORT.** Smith reported summer tax bills will be printed soon.

**PLANNING COMMISSION REPORT.** No meeting.

**ZONING BOARD OF APPEALS REPORT.** No meeting.

**ASSESSOR'S REPORT.** Distributed to board.

**BUILDING DEPARTMENT REPORT.** Five single-family residential permits were issued in May. There have been 9 single family residential permits issued year-to-date.

**AIRPORT AUTHORITY REPORT.** No meeting.

**FIRE REPORT.** Chief Chiarello provided the board with a report on fire calls and activity by the department for the month.

**POLICE DEPARTMENT REPORT.** Distributed to the board by e-mail.

**PARKS REPORT.** Glenlord Beach work continues.

**Water/Sewer Authority.**

**20/21 Authority Budget. Motion Carried.** Smith moved, seconded by Peterson, to approve the 20/21 Authority Budget as presented. Smith answered the questions from the May meeting concerning the budget. The budget does include \$37,500 for expenses related to the Capital Project plan that is required to be developed by 8/1. The Township engineer will make certain the Authority engineer is not completing work for Lincoln Township that has already been completed.

The City is also requesting a turbin being placed into the water tower that stirs the water, this creates better quality in the water in the case that the water is needed.

**Public Comments for items not on agenda.** None.

**Board Member Comments.** Stauffer reported the Roosevelt Path project is moving along. Bidding will begin in July.

**ADJOURN.** There being no further business, the chair adjourned the meeting at 7:41 pm.

---

Certified Copy