

LINCOLN CHARTER TOWNSHIP  
BERRIEN COUNTY, MICHIGAN  
May 12, 2020

THE REGULAR MEETING of the Lincoln Charter Township Board of Trustees was called to order on May 12, 2020, at 7:00 p.m. by Dick Stauffer, Supervisor, via Anytime Meeting virtual host. Notice with information was posted.

BOARD MEMBERS PRESENT: Marc Florian, Stacy Loar-Porter, Tom Norbey, Deb Peterson, Terrie Smith, Richard Stauffer, and Rick Stone.

BOARD MEMBERS ABSENT: None.

ALSO PRESENT: Township Engineer, Dave Austin.

The PLEDGE OF ALLEGIANCE was given.

**PRESENTATIONS.** None.

**ADJUST AGENDA.** None.

**PUBLIC COMMENT ON AGENDA ITEMS.** None.

**CORRESPONDENCE.** None.

**APPROVAL OF CONSENT AGENDA. MOTION CARRIED.** Stauffer moved, seconded by Stone to approve the consent agenda.

1. Approval of minutes for the Regular Meeting of March 17, 2020 (*there were no minutes for April due to Covid-19*)
2. Approve the 3/11/2020 and 2/27/2020 bills from the following funds.

General Fund	\$ 31,619.18
Parks Fund	12,181.83
Parks Capital Improvement	879.13
Cemetery Fund	8,469.33
Building Fund	37,594.28
Township Improvement Fund	11,488.35
Police Fund	11,911.97
Police Drug	0.00
Police Capital Improvement	38,029.00
Sewer Enterprise	
Sewer Operating	16,789.24
Sewer Replacement	0.00
Sewer Improvement	514.14
Water Enterprise	
Water Operating	1,525.39
Water Improvement	0.00
Road Fund	0.00
Fire Capital Improvement	750.00
TOTAL	171,751.33

**LIBRARY REPORT.** Library Director, Jessica Ishmael, gave an update on the Library. They have been closed to the public since 3/16. They have adapted to services online, extended renewal services until 6/30. They are completing their re-opening procedures.

**NEW BUSINESS.** None.

**SUPERVISOR'S REPORT.**

**Drain Commission.**

Drain Commissioner is working on options to reschedule the Wahl and Grand Mere Drain Board of Determination meetings.

Nine resolutions in total need to be considered for petitions. These presentations will be made at a later date.

**Appointment/Reappointment.**

**Reappointment of Terrie Smith. Motion Carried.** Stauffer moved, seconded by Peterson, to reappoint Terrie Smith to the Southwest Michigan Regional Sanitary Sewer and Water Authority as the Township Representative. Term to expire 6/30/24.

**NPDES.**

**Approval of annual fee for engineering and education. Motion Carried.** Stauffer moved, seconded by Peterson, to approve the annual fee for Engineering Services and Public Education Plan provided by Spicer Group for work pertaining to our NPDES requirements.

**Other Items.**

**Trash Passes.** Are postponed until Reliable reschedules the event.

**Earth Day 2020.** Norbey stated all is postponed for now. The plantings are still lined up with Nature's Way.

**Exit 23 Clean up.** Exit 23 clean ups are scheduled on Saturdays July 18 and September 26. Those interested in helping can call Glenn Youngstedt at 269-861-0596 or at the Township Hall.

**CLERK'S REPORT.**

**March balances.**

General	\$1,577,225.84	Road	\$382,125.69
Police	\$1,113,994.43	Parks	\$156,218.66
Cemetery	\$68,045.27	Street Lighting	\$42,819.72
Building	\$450,645.41	Police Drug	\$896.98
Township Improvement	\$209,619.38	Fire Dept. Improvement	\$431,041.57
Police Improvement	\$59,568.81	Park Improvement	\$196,498.27
Sewer Operating	\$1,128,246.46	Sewer Replacement	\$1,328,698.39
Sewer Improvement	\$655,459.12	Water Operating	\$98,831.14
Water Replacement	\$1,637,833.26	Water Improvement	\$5,911,471.09
Trust & Agency	\$34,935.41	Tax Collection	\$14,037.86
T&A Delinquent Tax	\$257.02	Flex Spending	\$4,274.75
Police Bond T & A	\$509.03		

**April balances.**

General	\$1,561,294.39	Road	\$382,533.72
Police	\$991,352.19	Parks	\$86,304.60
Cemetery	\$69,667.88	Street Lighting	\$42,823.02
Building	\$438,285.07	Police Drug	\$898.08
Township Improvement	\$197,783.47	Fire Dept. Improvement	\$333,144.57
Police Improvement	\$1,277.83	Park Improvement	\$195,212.51
Sewer Operating	\$1,384,889.83	Sewer Replacement	\$1,220,124.34
Sewer Improvement	\$656,089.89	Water Operating	\$117,763.18
Water Replacement	\$1,639,619.10	Water Improvement	\$5,918,027.59
Trust & Agency	\$35,811.22	Tax Collection	\$14,538.54
T&A Delinquent Tax	\$491.78	Flex Spending	\$4,704.70
Police Bond T & A	\$509.05	Brownfield	\$76,979.99

Loar-Porter stated she attended a virtual meeting concerning the State Revenue Sharing. Michigan Township Association is advising Municipalities to prepare for a decrease of up to 50 % in revenue sharing. Revenue Sharing is directly related to sales tax and with the current Stay at Home order sales taxes will be down. The State is having a budget meeting on 5/15 and we should have more of an idea of the loss in revenue.

The Township Executive Committee placed a hold on all purchases and projects above \$500 effective 4/16/20.

Once we have an estimate on the possible loss the board may need to review the budget to reflect the revenue loss.

**TREASURERS REPORT.** Smith reported investment interest for the 19/20 year was \$236,116.61. Interest rates are not very good at this time, they are ranging between .1-.5%.

**PLANNING COMMISSION REPORT.** No meeting.

**ZONING BOARD OF APPEALS REPORT.** No meeting.

**ASSESSOR'S REPORT.** Distributed to board. There were about a dozen appeals this year. Assessed value increased 5% this year. There was enough new construction to offset the loss from the lake area. They anticipate a 2% residential increase in the upcoming year. The house market is starting to move now that realtors are able to resume sales.

**BUILDING DEPARTMENT REPORT.** No single-family residential permits were issued in April. There have been 4 single family residential permits issued year-to-date.

**AIRPORT AUTHORITY REPORT.** Distributed to board.

**FIRE REPORT.** Chief Chiarello provided the board with a report on fire calls and activity by the department for the month.

**POLICE DEPARTMENT REPORT.** Distributed to the board by e-mail.

**PARKS REPORT.**

Engineer Dave Austin presented the quote from B&Z to complete the revetment work at Glenloard Beach.

The work needs to be completed to prevent the newly developed look-out from collapsing into the lake. We are able to complete the work under the current permit obtained. B&Z will look at some dirt the Township has available at the cemetery, to see if that will save some money. A majority of the expense is centered around a drain that belongs to the Road Department. Stauffer will continue to engage the Road Department on taking responsibility for their share of the cost.

**Approve B&Z expense for Glenford Beach. Motion Carried.** Stauffer moved, seconded by Stone, to approve the \$46,200 for Glenlord Beach Park Restoration. The item was budgeted for in the 20/21 budget.

**Water/Sewer Authority.**

Smith submitted the 20/21 for the Southwest Regional Sanitary Sewer & Water Authority. There is an increase of .74% for operating, and a 1.41 % increase in the interceptor for Lincoln Township. There was questions on the percentage of the sewer rate. Smith will check and report back.

There was discussion on water charged by the City of St. Joseph. Stauffer will review the Water Agreement and report back to the board.

**Public Comments for items not on agenda.** None.

**Board Member Comments.** Discussion on the upcoming Millages on the August Ballot.

ADJOURN. There being no further business, the chair adjourned the meeting at 8:30 pm.

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Stacy Loar-Porter, Clerk

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