

LINCOLN CHARTER TOWNSHIP
BERRIEN COUNTY, MICHIGAN
October 8, 2019

THE REGULAR MEETING of the Lincoln Charter Township Board of Trustees was called to order on October 8, 2019, at 7:00 p.m. by Dick Stauffer, Supervisor, in the Municipal Building, 2055 W. John Beers Road, and Stevensville.

BOARD MEMBERS PRESENT: Marc Florian, Stacy Loar-Porter, Tom Norbey, Deb Peterson, Terrie Smith, Richard Stauffer, and Rick Stone.

BOARD MEMBERS ABSENT: None.

ALSO PRESENT: Township Engineer Dave Austin.

The PLEDGE OF ALLEGIANCE was given.

PRESENTATIONS.

ADJUST AGENDA. None.

PUBLIC COMMENT ON AGENDA ITEMS. None.

CORRESPONDENCE.

1. Pickleball correspondence.

APPROVAL OF CONSENT AGENDA. MOTION CARRIED. Stone moved, seconded by Peterson to approve the consent agenda.

1. Regular Minutes of the September 10, 2019 meeting
2. Approve the 10/9/19 and 9/26/19 bills from the following funds.

General Fund	\$ 79,078.16
Parks Fund	13,711.57
Parks Capital Improvement	118,646.25
Cemetery Fund	2,613.60
Building Fund	9,585.25
Township Improvement Fund	331.23
Police Fund	22,643.65
Police Drug	0.00
Police Capital Improvement	0.00
Sewer Enterprise	
Sewer Operating	78,125.87
Sewer Replacement	457,254.14
Sewer Improvement	0.00
Water Enterprise	
Water Operating	22,892.43
Water Improvement	0.00
Road Fund	0.00
Fire Capital Improvement	0.00
TOTAL	804,882.15

LIBRARY REPORT. Library Director Jessica Enget gave an update on upcoming events. The director invited the board members and residents to a visioning session on 10/15/19 at 7:00 pm. The session will focus on how to effectively use the existing space in the library. Circulation for September was 15,910 total and 8,843 for Lincoln.

NEW BUSINESS. None.

SUPERVISOR'S REPORT.

Drain Commission

Heritage Drain.

Drain Commissioner Chris Quattrin addressed the board concerning drain work that needs to be done on the Heritage Drain. The drain is located down the middle of the road. The drain is sinking, they are not certain if the issue is with the laterals or if there is an issue with the soil. When the road begins they will look to see where the issue is occurring. The estimated cost to repair the drain is \$33,465. The work will exceed the allowed \$5,000 per mile. The commissioner is requesting a resolution for maintenance of the drain.

Resolution for Heritage Drain. Motion Carried. Stauffer moved, seconded by Stone, to approve a Resolution of Maintenance and Improvement of the Newman Drain expenses not to exceed \$33,465. Ayes: Florian, Loar-Porter, Norbey, Peterson, Smith, Stauffer and Stone. *Resolution # 19-12. Attachment A.*

Drains by North Lake.

Quattrin updated on the drain issues by North Lake. The drain office is working with Eagle and Army Corps of Engineers. They met with Lake Township and City of Bridgman and they are moving forward.

Ordinance Enforcement Update.

1473 Glenwood- Progress on the home is being made. The pool has been filled in.

1900 W. Marquette Woods Rd.- There have been improvements made on the home. The grass has been mowed and repairs to the roof have begun. A neighbor addressed the board and said thank you for the help in getting the clean up on the property started.

Other Items.

Sustainability Presentation. Bridget Cook, Associate Engineer from Whirpool Corp., gave a presentation on ideas to help with sustainability in the community.

Community Fun Day. Norbey reported to the board over 1,200 people were in attendance at this year's fun day. Next year will be the 10th Annual Fun Day.

CLERK'S REPORT.

September balances.

General	\$1,226,639.48	Road	\$252,701.58
Police	\$524,573.69	Parks	\$153,838.72
Cemetery	\$28,735.50	Street Lighting	\$41,921.80
Building	\$438,304.72	Police Drug	\$888.72
Township Improvement	\$68,120.49	Fire Dept. Improvement	\$331,904.54
Police Improvement	\$674.82	Park Improvement	\$204,290.78
Sewer Operating	\$862,360.77	Sewer Replacement	\$2,051,414.70

Sewer Improvement	\$550,655.17	Water Operating	\$1,908.99
Water Replacement	\$1,722,259.82	Water Improvement	\$5,955,166.55
Trust & Agency	\$25,443.75	Tax Collection	\$9,931,881.06
T&A Delinquent Tax	\$1,790.14	Flex Spending	\$3,174.22
Police Bond T & A	\$508.88		

TREASURERS REPORT. Smith reported her department is collecting summer taxes through February, the summer bills include a late fee. They have collected 96% of taxes.

PLANNING COMMISSION REPORT. Florian reported the commission had two matters of business.

2nd Reading to approve Amend the Articles 2 and 8 of the Zoning Ordinance Motion Carried.

Florian moved, seconded by Stone, to approve the 2nd reading of an ordinance to amend the compilation of ordinances of the Township to amend articles 2 and 8 (the sign ordinance). *Ordinance # Z19-01.*

Attachment B. Roll call vote: Ayes: Florian, Loar-Porter, Norbey, Peterson, Smith, Stauffer and Stone. Nays: None.

Florian reported the commission held a public hearing for a special land use application for 4309 Red Arrow Hwy. There was no opposition at the hearing and they received one letter of support. All requirements were met and the commission approved the application.

The subcommittee is still working on ecofriendly housing information.

ZONING BOARD OF APPEALS REPORT. No meeting.

ASSESSOR'S REPORT. Distributed to board.

BUILDING DEPARTMENT REPORT. Seven single-family residential permits were issued in September. There have been 20 single family residential permits issued year-to-date.

AIRPORT AUTHORITY REPORT. Distributed to board.

FIRE REPORT. Chief Chiarello provided the board with a report on fire calls and activity by the department for the month.

POLICE DEPARTMENT REPORT. Distributed to the board by e-mail.

PARKS REPORT.

Glenlord Beach project. Is completed.

North Lake Park. The project is close to being completed.

Approval of Pickleball Lines. Motion Carried. Smith moved, seconded by Stone, to approve an expenditure not to exceed \$750.00 for secondary lines to be painted on one tennis court. The additional lines will add 2 pickleball courts and will allow people to play pickleball with temporary nets when the tennis courts are not being used for tennis.

Water/Sewer Authority.

Wastewater Rate Increase.

At the August meeting UFS presented the board with financial data concerning the funds in the sewer funds and upcoming sewer improvement expenses. To meet the suggested cash reserves, fund the current percentage due by the Township for the Authority Forcedmain repairs, the repairs and improvements to the DeFay lift station and fund the improvements identified by the recently complete SAW grant UFS suggested a minimum rate increase of 7.9%, but the board may still need to consider bonding in the future. The board asked UFS to send information of a proposed 9.9% increase.

After reviewing the information received on the proposed increase, the board felt the 9.9% was the appropriate increase.

Wastewater Rate Increase. Motin Carried. Stauffer moved, seconded by Peterson, to approve a wastewater rate increase of 9.9% effective January 1, 2020 and no increase in our community water surcharge. The increase will cost the average homeowner an additional \$8.40 per quarter. Roll call vote: Ayes: Florian, Loar-Porter, Norbey, Peterson, Smith, Stauffer and Stone. Nays: None.

Public Comments for items not on agenda. None.

Board Member Comments.

Trash passes are available to pick up.
Trick or treat is 10/31 from 6-7:30 pm

ADJOURN. There being no further business, the chair adjourned the meeting at 7:57 pm.

Stacy Loar-Porter, Clerk

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