

LINCOLN CHARTER TOWNSHIP
BERRIEN COUNTY, MICHIGAN
August 13, 2019

THE REGULAR MEETING of the Lincoln Charter Township Board of Trustees was called to order on August 13, 2019, at 7:00 p.m. by Dick Stauffer, Supervisor, in the Municipal Building, 2055 W. John Beers Road, and Stevensville.

BOARD MEMBERS PRESENT: Marc Florian, Stacy Loar-Porter, Tom Norbey, Deb Peterson, Terrie Smith, Richard Stauffer, and Rick Stone.

BOARD MEMBERS ABSENT: None.

ALSO PRESENT: None.

The PLEDGE OF ALLEGIANCE was given.

PRESENTATION.

2018-19 Audit Presentation. Kenley Penner of Plante Moran presented the board with the 2018-19 Audit Report to be filed with the State of Michigan. The Township is in good financial standings. Penner went through a slide show that showed a snapshot of the activity for the year for the Township. The township again, was under budget on expenses. Each board member received a copy of the Audit report, report letter and management discussion and analysis. **Attachment A.**

Approve 2018-19 Audit Report. Motion Carried. Loar-Porter moved, seconded by Peterson, to approve the 2018-19 Audit Report as presented. Roll Call Vote: Ayes: Florian, Loar-Porter, Norbey, Peterson, Smith, Stauffer and Stone.

2020 Census Presentation. Kathy Stady, local Census Hub Coordinator gave a presentation on the upcoming 2020 Census and the importance that everyone completes the census questionnaire.

ADJUST AGENDA. None.

PUBLIC COMMENT ON AGENDA ITEMS. None.

CORRESPONDENCE. None.

APPROVAL OF CONSENT AGENDA. MOTION CARRIED. Stauffer moved, seconded by Stone to approve the consent agenda.

1. Regular Minutes of the July 9, 2019 meeting
2. Special Meeting Minutes of the July 22, 2019 meeting.
3. Approve the 8/14/19 and 7/26/19 bills from the following funds.

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|---------------------------|---------------|
| General Fund | \$ 112,880.31 |
| Parks Fund | 7,426.67 |
| Parks Capital Improvement | 123,183.08 |
| Cemetery Fund | 3,229.57 |
| Building Fund | 6,745.32 |
| Township Improvement Fund | 77,719.00 |
| Police Fund | 44,749.05 |

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|----------------------------|------------|
| Police Drug | 0.00 |
| Police Capital Improvement | 0.00 |
| Sewer Enterprise | |
| Sewer Operating | 226,510.47 |
| Sewer Replacement | 0.00 |
| Sewer Improvement | 0.00 |
| Water Enterprise | |
| Water Operating | 2,079.14 |
| Water Improvement | 0.00 |
| Road Fund | 0.00 |
| Fire Capital Improvement | 0.00 |
| TOTAL | 604,522.61 |

LIBRARY REPORT. Library Director Jessica Enget gave an update on upcoming events. The summer reading program was a success. They had over 1,000 participants. Circulation for July was; 12,977 Lincoln residents and 22,814 totals.

NEW BUSINESS. None.

SUPERVISOR'S REPORT.

Drain Commission.

Drain Commissioner Chris Quattrin updated the board on the Hickory Creek Drain District Revision.

He also updated the board on the Walh Drain (located in the Norte Dame/North & South Lake area), he is set to give the same presentation he gave to the board in June to Lake Township and Bridgman. Once the municipalities have been informed of the proposed improvements the drain office will meet with the DNR to propose the improvements.

The drain office is still moving forward with the sensors being developed in corporation with the University of Michigan for the area. The sensors will be used to collect data and water trends.

MDOT. Cleveland bridge is open. The Glenlord bridge will be closed the week of 8/12, to complete the sealant process.

Berrien County Road Department.

Puetz Road. The new speed limit determined by the State has been posted. The speed is 40 mph.

Funding. Stauffer sent a letter to Jason Lathan, managing director, concerning the new method the county is using for funding of the local roads.

Litigation Update.

1473 Glenwood- Progress on the home is being made on the property inside and out.

Appointments/Reappointments.

Reappointments to the Brownfield Redevelopment. Motion carried. Stauffer moved, seconded by Peterson, to approve to reappoint the following the Brownfield Redevelopment Authority:

- John Baumann, 1-year term to expire October 1, 2020.
- Dick Stauffer, 3-year term to expire October 1, 2022.
- Terrie Smith, 3-year term to expire October 1, 2022.

Other Items.

Approval of Lakeshore Booster Fireworks Permit Application. Motion Carried. Peterson moved, seconded by Loar-Porter to approve the Fireworks Permit Application for the Lakeshore Boosters for 9/13, 9/27, 10/11 and 10/18. Ayes: Florian, Loar-Porter, Peterson, Stauffer and Stone. Nays: Norbey and Smith.

Community Fun Day. The 9th Annual Community Fun Day will be held September 14th from 11:00 am - 4:00 pm at the Lincoln Township Community Center.

CLERK'S REPORT.**July balances.**

| | | | |
|----------------------|----------------|------------------------|-----------------|
| General | \$1,259,665.83 | Road | \$251,913.87 |
| Police | \$756,311.02 | Parks | \$125,124.81 |
| Cemetery | \$32,173.55 | Street Lighting | \$41,718.78 |
| Building | \$422,647.67 | Police Drug | \$887.40 |
| Township Improvement | \$63,334.01 | Fire Dept. Improvement | \$346,789.77 |
| Police Improvement | \$674.23 | Park Improvement | \$356,012.97 |
| Sewer Operating | \$1,153,421.11 | Sewer Replacement | \$2,0444,517.62 |
| Sewer Improvement | \$548,938.86 | Water Operating | \$47,394.32 |
| Water Replacement | \$1,717,421.83 | Water Improvement | \$5,938,349.85 |
| Trust & Agency | \$23,609.42 | Tax Collection | \$926,809.85 |
| T&A Delinquent Tax | \$1,537.44 | Flex Spending | \$2,234.65 |
| Police Bond T & A | \$508.84 | | |

2019 Millage Rates. Motion Carried. Loar-Porter moved, seconded by Stone, to levy the maximum allowable millage rates for 2019 for the Township and the Airport Authority as listed on the L-4029. The budget public hearing included the 2018 tax rates. **Attachment B.** Roll Call Vote: Ayes: Florian, Loar-Porter, Norbey, Peterson, Smith, Stauffer and Stone. Nays: None.

TREASURERS REPORT. Smith reported she would send interest report out via email.

PLANNING COMMISSION REPORT. Florian reported the commission had two matters of business. **Amended Sign Ordinance.** The commission recommended approval of the amended sign ordinance. A copy of the ordinance was provided to the Board. Florian stated that a red-line copy would be sent out as well so the Board can see what had changed.

Tiny Homes. The commission is exploring gathering facts and zoning information on Tiny Homes. The commission is looking to the Board to see if they are interested in the commission continuing their fact finding. The consensus of the Board was for the commission to gather facts and present options to the Board on matters concerning Tiny Homes and their possible place within the Township.

ZONING BOARD OF APPEALS REPORT. No meeting.

ASSESSOR'S REPORT. Distributed to board. Assessor John Baumann, received his results of the Township's recent Audit of Minimum Assessing Requirements, he received a perfect score.

BUILDING DEPARTMENT REPORT. Two single-family residential permits were issued in July. There have been 12 single family residential permits issued year-to-date.

AIRPORT AUTHORITY REPORT. Distributed to board.

FIRE REPORT. Chief Chiarello provided the board with a report on fire calls and activity by the department for the month.

ISO Rating. The department received the results of the recent ISO audit, the Township improved from a 5 to a 4. This will assist in residents' homeowner's insurance decreasing.

POLICE DEPARTMENT REPORT. Distributed to the board by e-mail.

PARKS REPORT.

Glenlord Beach project. Should be completed by 8/20/2019.

North Lake Park. The project is close to being completed.

Water/Sewer Authority. Smith reported the meeting is Thursday

Public Comments for items not on agenda. None.

Board Member Comments. None.

ADJOURN. There being no further business, the chair adjourned the meeting at 8:26 pm.

Stacy Loar-Porter, Clerk

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