



Lincoln Charter Township Planning Commission 2023 Annual Report

In accordance with the Michigan Planning Enabling Act 2008 Article II Section 125.3819, which requires the Planning Commission to submit an annual report covering the following components:

1. Operations of the Planning Commission and Zoning Board of Appeals
2. Recommendations to the regarding actions by the legislative body related to planning and development.
3. Status of planning activities.

the Lincoln Charter Township Planning Commission has developed the following report regarding the details of their 2023 operations.

MEETINGS, ATTENDANCE, & EDUCATION

The Planning Commission did not have any cancelled meetings in 2023 which totaled 12 regular meetings and 1 public hearing. During the May 8, 2023

meeting the election of officers took place resulting in the re-election of:

1. Chairman – Mike Freehling
2. Vice-Chairman – Andy Barbott
3. Secretary – Chris Miller

MEMBER	ATTENDANCE 2023	APPOINTED	YEARS OF SERVICE AS OF DEC 2023	TERM EXPIRES
Mike Freehling (Chair)	100%	APR 2001	22	03/31/2025
Andy Barbott (Vice- Chair)	83%	APR 2000	23	03/31/2024
Chris Miller (Secretary)	92%	NOV 2004	19	03/31/2026
Marc Florian	83%	SEP 2004	19	03/31/2024
Tony Korican	92%	APR 1989	34	03/31/2025
Charlie Olszewski	100%	AUG 2015	8	03/31/2024
Glenn Youngstedt	92%	MAR 2007	16	03/31/2026

Staff Support

In 2023, the Planning Commission was staffed by Jim Pheifer, Zoning Administrator and Building Inspector and Jacqueline Ross, Building Administrative Assistant and Recorder for Planning Commission meetings.

During the year, the Zoning Administrator/Building Inspector and Building Administrative Assistant attended the MSU extension program “Citizen Planner” course. Upon completion Jacqueline Ross, Building Administrative Assistant completed the second portion of the program and received the Master Citizen Planner certification.

PLANNING COMMISSION REVIEWS AND RECOMMENDATIONS

Type of applications Reviewed

Map Amendment (rezoning) -No requests.

Planned Unit Developments -No Requests.

Planned Unit Development (Amendments) - No requests.

Special use permits - No requests.

Text Amendments – Zoning Ordinance.

Dwelling Definition Update.

To consider a recommendation to the Board of Trustees to amend the zoning ordinance of the compilation of ordinances of Lincoln Charter Township to revise the definition of “dwelling” from Section 230.201.01 of Article 2 of the Zoning ordinance of the Compilation of Ordinances of the Township to exclude watercraft.

Olszewski, seconded by Florian motioned to approve the recommendation of the Ordinance to amend the zoning ordinance of the compilation of ordinances of Lincoln Charter Township to revise the definition of “dwelling” to exclude watercraft to the Board of Trustees and recommend adoption.

RECOMMENDATIONS TO BOARD OF TRUSTEES

SUBJECT	DATE SENT	MOTION
Air BnB Houseboats	07/10/2023	Olszewski, seconded by Florian motioned to approve the recommendation of the Ordinance to amend the zoning ordinance of the compilation of ordinances of Lincoln Charter Township to revise the definition of “dwelling” to exclude watercraft to the Board of Trustees and recommend adoption.
Hotels in Disrepair	07/10/2023	Miller, seconded by Barbott motioned to send a recommendation from the conclusion of the Hotel sub committee’s research to the Board of Trustees for review. All ayes. Motion carried.
Solar	11/06/2023	Memorandum sent to Board of Trustees.
Chickens	12/04/2023	Motion to recommend to the Board of Trustees to keep the current ordinance as is and send the information gathered by the Chicken Sub-committee by Olszewski and seconded by Miller. No additional discussion. All ayes. Motion carried.
Short-term Rentals	03/06/2023	Consensus of the Planning Commission was to send their conclusion for the Rental Communication Campaign to the Board of Trustees and a vote was not applicable in this case.

FUTURE ACTIVITIES FOR 2024

In accordance with the MPEA Article III Section 125.3845 which states that the Master Plan must be reviewed every five years. Going forward into 2024 the Planning Commission has commenced and formed a sub-committee to update the Master Plan which was last reviewed in 2018.