



Lincoln Charter Township does not discriminate in employment on the basis of religion, race, color, national origin, age, sex, marital status, height, weight, handicap or disability. This application will be given every consideration, but its receipt does not mean that the applicant will be interviewed or employed.

Please print in **INK** and **PRINT** clearly.

**PERSONAL**

NAME \_\_\_\_\_ Valid driver's license number \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Home Phone # \_\_\_\_\_

Cell Phone # \_\_\_\_\_

Email \_\_\_\_\_

1. Are you over 18 years or older? .....YES  NO
2. Are you legally able to work in the United States? ..... YES  NO
3. Have you ever been convicted of a crime? ..... YES  NO   
If yes, give date(s) and nature of violation(s): \_\_\_\_\_
4. Are there any members of your immediate family presently employed at Lincoln Twp? YES  NO   
If yes, state name \_\_\_\_\_

**EDUCATION**

NAME OF SCHOOL	LOCATION	# of years Completed	Major Studies	Name of Degree
High School				
College				
Business or Trade				

I am licensed in or certified in Michigan as a \_\_\_\_\_

List all machines and /or equipment which you can operate:

\_\_\_\_\_  
\_\_\_\_\_

List appropriate seminars and training programs attended:

\_\_\_\_\_  
\_\_\_\_\_

List all software programs you are proficient in using:

\_\_\_\_\_  
\_\_\_\_\_

**EMPLOYMENT HISTORY** (List in order, last employer first)

1. Employer, address, phone # \_\_\_\_\_  
 From \_\_\_/\_\_\_/\_\_\_ to \_\_\_/\_\_\_/\_\_\_  
 Position Title \_\_\_\_\_ Reason for leaving \_\_\_\_\_  
 Supervisor's Name \_\_\_\_\_ Salary Starting \_\_\_\_\_ Ending \_\_\_\_\_  
 Description of Duties: \_\_\_\_\_

2. Employer, address, phone # \_\_\_\_\_  
 From \_\_\_/\_\_\_/\_\_\_ to \_\_\_/\_\_\_/\_\_\_  
 Position Title \_\_\_\_\_ Reason for leaving \_\_\_\_\_  
 Supervisor's Name \_\_\_\_\_ Salary Starting \_\_\_\_\_ Ending \_\_\_\_\_  
 Description of Duties: \_\_\_\_\_

2. Employer, address, phone # \_\_\_\_\_  
 From \_\_\_/\_\_\_/\_\_\_ to \_\_\_/\_\_\_/\_\_\_  
 Position Title \_\_\_\_\_ Reason for leaving \_\_\_\_\_  
 Supervisor's Name \_\_\_\_\_ Salary Starting \_\_\_\_\_ Ending \_\_\_\_\_  
 Description of Duties: \_\_\_\_\_

(Additional sheets may be attached if necessary)

**REFERENCES** (Persons, other than relatives, familiar with your work)

Name and Occupation	Address	Phone Number

**ADDITIONAL INFORMATION**

Please feel free to use this space to give any additional information.

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**PLEASE READ CAREFULLY BEFORE SIGNING.** If you have any questions regarding the following statement or any questions contained in this application, please ask them before signing.

The information on this application is true and accurate to the best of my knowledge. I understand that my references and past work history are subject to check and that any misleading, incorrect, or incomplete statements may render my application void or become cause for discharge, if I am employed. I understand that employment with Lincoln Charter Township will be contingent upon the results of a background investigation, if applicable. I also understand that, if I am employed, I may be terminated at any time with or without cause.

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_