

LINCOLN CHARTER TOWNSHIP
BERRIEN COUNTY, MICHIGAN
JANUARY 13, 2026

THE REGULAR MEETING of the Lincoln Charter Township Board of Trustees was called to order on January 13, 2026 at 7:00 p.m. by Supervisor Glenn Youngstedt at the Municipal Building, 2055 W. John Beers Rd, Stevensville, MI 49127.

BOARD MEMBERS PRESENT: Supervisor Glenn Youngstedt, Treasurer Terrie Smith, Clerk Michael Brown, Trustees; Amy Pheifer, Dick Stauffer, Marc Florian, and Deb Peterson.

BOARD MEMBERS ABSENT: None.

ALSO PRESENT:

The PLEDGE OF ALLEGIANCE was given.

ADJUST AGENDA: None.

PUBLIC COMMENT ON AGENDA ITEMS: None.

APPROVAL OF CONSENT AGENDA: MOTION CARRIED Trustee Stauffer moved, seconded by Supervisor Youngstedt, to approve the consent agenda. Unanimous voice vote by present board members.

1. Approval of minutes of the December 1, 2025 Special Meeting, December 9, 2025 Regular Board Meeting, and the December 19, 2025 Special Meeting.

2. Approve the 12/11/25 and 01/14/2026 bills from the following funds. Additional bill of \$75,129.20 to the City of St. Joe for the delinquent water/sewer bills from the Sewer Fund.

General Fund	\$104,571.55
Fire Fund	\$20,233.66
Parks Fund	\$6,728.53
Parks Capital Fund	\$0.00
Cemetery Fund	\$498.21
Township Improvement Fund	\$938.13
Building Fund	\$8,949.59
Police Fund	\$48,264.53
Police Drug	\$0.00
Police Capital Improvement	\$0.00
Sewer Operating	\$119,565.36
Water Operating	\$28,706.44
Road Fund	\$0.00
Fire Capital Improvement	\$0.00
Brownfield Fund	\$9,037.01

ARPA	\$0.00
Total	\$339,513.70

PRESENTATION: DPW Supervisor George Gaunder completed a presentation on current DPW staff and the proposal for adding a new full-time employee with an expected hire date of 4/1/2026.

STAFFING ADDITION TO THE DPW DEPARTMENT: MOTION CARRIED Trustee Stauffer moved, seconded by Trustee Peterson, to approve the staffing addition of a new DPW worker.

Roll Call Vote: Ayes: Treasurer Smith, Clerk Brown, Supervisor Youngstedt, Trustees Florian, Peterson, Pheifer, and Stauffer. Nays: None

APPROVAL OF NEW VEHICLE PURCHASE FOR DPW: MOTION CARRIED Trustee Peterson moved, seconded by Supervisor Youngstedt, to approve the trade in of the Ford 350 Van after 2 years of service for the purchase of a new 2026 Ford F250 Truck with the cost after trade in is roughly \$25,261.

Roll Call Vote: Ayes: Treasurer Smith, Clerk Brown, Supervisor Youngstedt, Trustees Florian, Peterson, Pheifer, and Stauffer. Nays: None

CORRESPONDENCE: Letter from Southwest Michigan Regional Sanitary Sewer and Water Authority

FIRE REPORT: Distributed to board with 371 calls in 2025.

COUNTY COMMISSION REPORT: Commissioner Bob Harrison stated we are still waiting on the State Police and County on several speed studies. The County Administrator is leaving and they are starting recruiting for the open position.

LIBRARY REPORT: The Library Director, Joelle Wake, reported circulation was 8,907 in December. The total reported circulation for 2025 was 154,037. January programs include a local author fair and book bag sale on Saturday January 17th.

ENGINEER REPORT: Brandon Mieras provided updates on active projects. The John Beers sidewalk is wrapping up. South Roosevelt project had a 1.5 million dollar grant that was obligated in May of last year. If the MDOT Tap Grant is approved the project will allow for bid letting in May or June, The construction will begin in the spring of 2027. The Tap Grant will be 627,000 if approved. The Lincoln Township Beach documents were submitted the next step is to

send the plans and then approve for bidding. Lift station 14 is just waiting for the electrical inspection and is nearing completion. Red Arrow sidewalk from Meijer to Drive and Shine was estimated to be 60,000.

PLANNING COMMISSION REPORT: Trustee Florian discussed the rezoning request for the 10-acre parcel starting at Rockey Weed and going to Wyndstone Estates to make the property zoning from Agriculture to Low Density Residential. Residents were 100% against the rezone request.

ASSESSORS REPORT: Was distributed to the board

BUILDING DEPARTMENT REPORT: In 2025, total construction (building, electrical, mechanical, plumbing) permits for Commercial, Industrial, Agricultural and Residential districts estimated total values are at \$23,126,679.00. In the month of December, there were 103 inspections made on (building, electrical, mechanical, plumbing, and rentals). This year, house construction values alone totaled \$4,113,240.00.

POLICE DEPARTMENT REPORT: Distributed to the board with 378 calls for service in December 2025.

SUPERVISOR'S REPORT: Supervisor Youngstedt stated that Kacy Dominguez will be starting as Lincoln Township Manager January 20th at 9:00AM. Supervisor Youngstedt met with State Representative Joey Andrews and the Berrien County Drain Commissioner George Mcmanus to brainstorm ideas on what to do for the North Lake drain issue. Supervisor Youngstedt stated that he has been developing interview guides to help the interview process of new employees at Lincoln Charter Township. All Seasons Construction will be cleaning out logs/limbs from Hickory Creek. A resident expressed interest in having street lights on North Sierra Way and was given the petition for other residents to sign. Supervisor Youngstedt stated he is working on a salary study for the positions with-in Lincoln Township. Supervisor Youngstedt has submitted a recommendation to appoint Steve Riley to replace Chris Miller on the Planning Commission starting 4/1/2026.

APPOINT STEVE RILEY TO REPLACE CHRIS MILLER: MOTION CARRIED.

Trustee Florian moved, seconded by Trustee Peterson, to approve the appointment of Steve Riley to replace Chris Miller on the Planning Commission starting 4/1/2026. Unanimous voice vote by present board members.

CLERK'S REPORT: Clerk Brown discussed the early voting contract with Berrien County which will be held at Immanuel Lutheran Church in Bridgman MI. Clerk Brown also stated that Lincoln Charter Township will be consolidating with Lake Charter Township for the Bridgman Public Schools special election.

APPROVE THE EARLY VOTING CONTRACT WITH BERRIEN COUNTY FOR THE AUGUST AND NOVEMBER ELECTIONS FOR 2026: MOTION CARRIED. Clerk Brown moved, seconded by Trustee Pheifer, to approve the Clerk signing the Early Voting Contract with Berrien County.

Roll Call Vote: Ayes: Treasurer Smith, Clerk Brown, Supervisor Youngstedt, Trustees Florian, Peterson, Pheifer, and Stauffer. Nays: None

TREASURER'S REPORT: Treasurer Smith reported that interest earned \$422,000 and she had a 12-million-dollar CD at 4.35% interest. Treasurer Smith also reported that the Water/Sewer Authority sent out letters.

INTERM MANAGER REPORT: Mr. Brown reported that the sewer rate study is completed and will be available at the February meeting. Budget meetings with department heads and sports leagues are completed. The 2nd police contract meeting will be taking place Wednesday January 14, 2026. Mr. Brown presented a modification to the 2026/2027 road repair schedule.

APPROVAL OF THE 2026/2027 ROAD REPAIR SCHEDULE CHANGE: MOTION CARRIED. Treasurer Smith moved, Supervisor Youngstedt seconded the approval to include the greater Wyndstone subdivision.

Roll Call Vote: Ayes: Treasurer Smith, Clerk Brown, Supervisor Youngstedt, Trustees Florian, Peterson, Pheifer, and Stauffer. Nays: None

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA PUBLIC COMMENT IS LIMITED TO 3 MINUTES: A resident was inquiring about the Collins Lake Drain and any updates on it.

BOARD MEMBER COMMENTS: None.

ADJOURNMENT: There being no further business Supervisor Youngstedt adjourned the meeting at 8:21 PM.

Taylor Grosso, Deputy Clerk

Glenn Youngstedt, Supervisor

